

**School of Philosophy & Art History (Philosophy)
Standard Milestones for PhD Students – 2019-20 Entry**

Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students.
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<p>A research outline and a critical literature review will be presented at the first supervisory board, i.e. during term 2 for F/T students, or during term 4 for P/T students.</p> <p>If the relevant Panel requires it, these submissions can be reworked and resubmitted for the Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).</p>
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> ▪ Critical Literature Review. Together the Critical Literature review and the Research Project Proposal should comprise 5,000-10,000 words 	Same as M1B.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. ▪ Evidence that the 	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).

		<p>student has completed roughly one third of the work necessary to complete the dissertation.</p> <ul style="list-style-type: none"> This will standardly take the form of a 10,000-word chapter in good draft (in addition to the Project Plan and Literature Review outlined above). 	
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/timetable for Year 2. Produce Supervisory Panel report written in a clear and self-reflective style 	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students. By end of Term 6 for full-time students; Term 12 for part-time students.
	B: Demonstrate work of the quality and quantity expected at the end of Year 2.	<ul style="list-style-type: none"> Produce another 10000 words in good draft. Report on research undertaken to date. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> Deliver workshop Present research to students and staff at seminar/conferences Write journal articles. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/timetable for Year 3, which demonstrates the ability to submit within the three year 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).

		<p>standard PhD period (six years for part-time students).</p> <ul style="list-style-type: none"> ▪ Produce Supervisory Panel report written in a clear and self-reflective style. 	
M3: Year 3 (or equivalent for part-time students)	A: Ability to reflect on skills and knowledge development and its application to the research project.	<ul style="list-style-type: none"> ▪ Training Needs Analysis reviewed. 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	B: Demonstrate work of the quality and quantity expected when nearing submission.	<ul style="list-style-type: none"> ▪ Research completed (experimental, empirical and theoretical work, where relevant) ▪ Have a substantial portion of the thesis in good draft (standardly about two thirds of the work). 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	C: Clear evidence of progress towards submission.	<ul style="list-style-type: none"> ▪ Completed final draft of thesis for supervisor(s)/ Supervisory Panel. 	By interim Supervisory Panel prior to submission: Term 7/8 for full-time students; Term 15-16 for part-time students.
If required: M4: Request to enter Completion period	A: Clear plan to submission.	<ul style="list-style-type: none"> • Timeline of work needing to take place before submission • Submission date agreed 	Timeline agreed by Supervisory Panel.