

**Department of Literature, Film and Theatre Studies: Standard Milestones for MPhil Students
(2019-20 Entry)**

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> ▪ Write review of critical literature and any other research contexts (where relevant) 	<ul style="list-style-type: none"> ▪ By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students; ▪ By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period.	<ul style="list-style-type: none"> ▪ Produce sufficient draft chapters/papers (1/3 of the thesis) or creative practice equivalent to 1/3 of the thesis. ▪ Evidence that academic writing and/or creative practice are of a standard and ability expected at MPhil level, including adequate referencing and language skills. 	<ul style="list-style-type: none"> ▪ By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students; ▪ By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students.

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	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/ timetable for Year 2. ▪ Produce student progress report written in a clear and self-reflective style 	<ul style="list-style-type: none"> ▪ By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students; ▪ By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students.
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M2: Year 2 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be reviewed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 4 (Panel 3) for full-time students; Term 8 for part-time students ▪ By end of Term 6 for full-time students; Term 12 for part-time students
	B: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic completion plan. ▪ Produce student progress report written in a clear and self-reflective style 	<ul style="list-style-type: none"> ▪ By Supervisory Panel (Panel 3) Term 4 for full-time students; Term 6 for part-time students)
	C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students)	<ul style="list-style-type: none"> ▪ The majority of the research/practice completed (empirical, creative and theoretical work, where relevant) ▪ Produce sufficient draft chapters (2/3 of the thesis) ▪ Produce student progress report written in a clear and self-reflective style ▪ Where appropriate, present research to students and staff at seminars / conferences 	<ul style="list-style-type: none"> ▪ By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
		<ul style="list-style-type: none"> ▪ Majority of thesis completed in draft for supervisor(s)/ supervisory panel comment 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)

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If Required: M3: Request to enter a completion period	A: Clear evidence of progress towards submission	▪ Realistic timeline of work needed to take place before submission	By end of year supervisory panel (Term 6 for full-time students / term 12 for part-time)
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