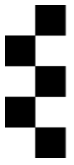


Department of Language and Linguistics: Milestones for MPhil Students - 2019-20 entry

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Use Moodle to complete Training Needs Analysis. ▪ In conjunction with supervisor, plan for Proficio and other training courses to attend according to needs. ▪ Attend at least four of the workshops offered throughout the academic year as part of LG595. ▪ Regular attendance to Departmental seminars and research groups as relevant. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	Critical Literature Review (where relevant)	<ul style="list-style-type: none"> ▪ By end of year 1 SP and RSPB –(Term 3) for full-time students; ▪ By end of year 2 SP and RSPB – (Term 6) for part-time students.
	D: Demonstrate the ability to produce work of the quality and quantity in order to	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at 	<ul style="list-style-type: none"> ▪ By end of year 1 SP and RSPB –(Term 3) for full-time students;

	complete an MPhil within the three year maximum period.	<p>MPhil level, including adequate referencing and language skills.</p> <ul style="list-style-type: none"> Have produced 50% of thesis in draft format. 	<ul style="list-style-type: none"> By end of year 2 SP and RSPB – (Term 6) for part-time students.
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/ timetable for Year 2. Produce supervisory panel report written in a clear and self-reflective style 	<ul style="list-style-type: none"> By end of year 1 SP and RSPB –(Term 3) for full-time students; By end of year 2 SP and RSPB – (Term 6) for part-time students.
	F: Have begun to collect and analyse evidence for application to your research questions.	Provide short written report on progress to supervisor.	<ul style="list-style-type: none"> By end of year 1 SP and RSPB –(Term 3) for full-time students; By end of year 2 SP and RSPB – (Term 6) for part-time students.
M2: During Year 2	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. Regular attendance to Departmental seminars and research groups as relevant. 	<ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students By end of Term 6 for full-time students; Term 12 for part-time students
	B: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic completion plan. Produce Supervisory Panel report written in a clear and self-reflective style 	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
	C: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> Research completed (empirical and theoretical work, where relevant) Produce sufficient draft chapters/ papers Produce good drafts of at least 80% of the 	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)



		<p>chapters of your thesis</p> <ul style="list-style-type: none">▪ Produce Supervisory Panel report written in a clear and self-reflective style▪ Present research to students and staff at seminars/conference	
		<ul style="list-style-type: none">▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
If Required: M3: request to enter Completion Period	A: Clear evidence of progress towards submission	<ul style="list-style-type: none">▪ Timeline of work needing to take place before submission	Timeline agreed by Supervisory board.