# Department of Language and Linguistics

**Milestones for Masters by Dissertation Students – 2019-2020 entry**

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| M1: During year 1     | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | • Training Needs Analysis to be completed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate.  
• Attend at least four of the workshops offered throughout the academic year as part of LG595. | • Term 1 for full-time students; Term 2 for part-time students  
• By end of Term 3 for full-time students;  
Term 6 for part-time students |
|                       | B: Refine research topic and demonstrate an understanding of topic and relevance to wider research | Research Project Proposal, including (dependent on subject area):  
• Write central research problem/questions to be answered.  
• Methodological considerations.  
• Feasibility Report – identifying sources, access and ethical considerations  
• Create project plan, outlining objectives for each stage. | By first Supervisory Panel and RSPB  
(Term 1 for full-time students; Term 2/3 for part-time students) |
|                       | C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within a maximum of 2 years | • Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills.  
• Write critical literature review | By end of year 1 SB and RSPB – (Term 3) for full-time students;  
By end of year 2 SB and RSPB – (Term 6) for part-time students. |
| D: Demonstrate work of the quality and quantity expected at the end of Year 1 | ▪ Create a detailed, realistic plan of work leading to submission  
▪ Produce sufficient draft chapters/papers  
▪ Report on research undertaken to date  
▪ Research completed (empirical and theoretical work, where relevant)  
▪ Produce supervisory panel report written in a clear and self-reflective style | ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students) |
|---|---|---|
| E: Demonstrate effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic completion plan (if required)  
▪ Produce supervisory panel report written in a clear and self-reflective style  
▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment | ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students) |
| If Required M2: Request to enter Completion Period | A: Clear evidence of progress towards submission | ▪ Timeline of work needing to take place before submission | ▪ Timeline agreed by Supervisory board. |