### School of Health and Social Care: Standard Milestones for MPhil Students - 2019-20 Entry

**M1: Progress to Year 2 (or equivalent for part-time students)**

**A: Assess training needs and knowledge required to undertake research project and complete the thesis.**

- A brief description of general research topic.
- Training Needs Analysis to be completed.
- Attend Proficio courses and plan for further courses to attend, as appropriate.

**Deadline**

- By week 2
- Term 1 for full-time students; Term 2 for part-time students
- By end of Term 3 for full-time students; Term 6 for part-time students

**B: Choose research topic and demonstrate significance/impact of research.**

**Research Project Proposal, including (dependent on subject area):**

- Write central research problem/questions to be answered.
- Methodological considerations.
- Feasibility Report – identifying sources, access and ethical considerations
- Create project plan, outlining objectives for each stage.

**Deadline**

- By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)

**C: Demonstrate understanding of chosen topic within the context of the field.**

**Critical Literature Review (where relevant)**

**Deadline**

- By end of year 1 SP and RSPB – (Term 3) for full-time students;
- By end of year 2 SP and RSPB – (Term 6) for part-time students

**D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the standard period.**

- Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills.
- Refined statement of the work to be undertaken, its aims and significance, especially its novelty and timeliness.
- Applications for

**Deadline**

- By end of year 1 SP and RSPB – (Term 3) for full-time students;
- By end of year 2 SP and RSPB – (Term 6) for part-time students.
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| **E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.** | ▪ Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce supervisory panel report written in a clear and self-reflective style |
|   | ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SP and RSPB – (Term 6) for part-time students. |
| **F: Subject-specific milestones** | ▪ Participate in the HSC Annual Staff-Student Research Conference |
|   | ▪ By end of academic year |
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | ▪ Training Needs Analysis to be reviewed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 4 for full-time students; Term 8 for part-time students  
▪ By end of Term 6 for full-time students; Term 12 for part-time students |
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| B: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic completion plan.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | ▪ Research completed (empirical and theoretical work, where relevant)  
▪ Produce 60% of dissertation in draft form that supervisors have judged to be of acceptable standard.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style  
▪ Present research to students and staff at seminars/conference | By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | ▪ Completed final draft of dissertation for supervisior(s)/supervisory panel comment | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students) |
| D: Subject-specific milestones | ▪ Participate in HSC Annual Staff-Student Research Conference | By end of academic year |

If Required: M3: request to enter Completion Period
A: Clear evidence of progress towards submission  
▪ Timeline of work needing to take place before submission  
Timeline agreed by Supervisory panel.