# Department of History: Standard Milestones for MPhil Students - 2019-20 entry

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<th>Milestones</th>
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<td>M1: Progress to Year 2 (or equivalent for part-time students)</td>
<td>A: Assess training needs and knowledge required to undertake research project and complete the thesis.</td>
<td>▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate.</td>
<td>▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students</td>
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<td>B: Choose research topic and demonstrate significance/impact of research.</td>
<td>Research Project Proposal (1500 words), including (dependent on subject area): ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. E.g. rationale for selecting primary sources; consider strengths and limitations of primary sources; identify approaches or analytical tools. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage.</td>
<td>▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)</td>
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<td>C: Demonstrate understanding of chosen topic within the context of the field.</td>
<td>▪ Critical Literature Review (1500 words) ▪ Elaborate research questions to be answered in the thesis. ▪ Identify major debates, themes, and gaps in the wider scholarship. ▪ Situate project within wider scholarly conversations.</td>
<td>▪ By end of year 1 SP and RSPB – (Term 3) for full-time students; By end of year 2 SP and RSPB – (Term 6) for part-time students.</td>
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<td>D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period.</td>
<td>▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. ▪ Submit report (1000)</td>
<td>▪ By end of year 1 SP and RSPB – (Term 3) for full-time students; By end of year 2 SP and RSPB – (Term 6) for part-time students.</td>
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Approved by Deputy Dean via PGRE office: September 2019
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| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | - Create a detailed, realistic plan of work/timetable for Year 2.  
- Produce supervisory panel report written in a clear and self-reflective style.  
- By end of year 1 SP and RSPB – (Term 3) for full-time students;  
- By end of year 2 SP and RSPB – (Term 6) for part-time students. |
| M2: Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis.  
- Training Needs Analysis to be reviewed.  
- Attend Proficio courses and plan for further courses to attend, as appropriate.  
- Term 4 for full-time students; Term 8 for part-time students  
- By end of Term 6 for full-time students; Term 12 for part-time students. |
| B: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | - Create a detailed, realistic completion plan.  
- Produce Supervisory Panel report written in a clear and self-reflective style.  
- By Supervisory Panel and RSPB (Term 4 for full-time students; Term 6 for part-time students). |
| C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students) | - Research completed (empirical and theoretical work, where relevant)  
- Produce sufficient draft chapters/papers  
- Produce Supervisory Panel report written in a clear and self-reflective style  
- Present research to students and staff at seminars/conference.  
- By Supervisory Panel and RSPB (Term 4 for full-time students; Term 6 for part-time students). |
| D: Clear evidence of progress towards submission | - Completed final draft of thesis for supervisor(s)/supervisory panel comment  
- By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students). |
| If Required: M3: request to enter Completion Period | A: Clear evidence of progress towards submission  
- Timeline of work needing to take place before submission.  
- Timeline agreed by Supervisory board. |