### SPAH – Art History: Standard Milestones for MPhil Students – 2019-20 entry

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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | - Training Needs Analysis to be completed.  
- Attend Proficio courses and plan for further courses to attend, as appropriate. | Term 1 for full-time students; Term 2 for part-time students.  
By end of Term 3 for full-time students; Term 6 for part-time students. |
| | B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
- Central research problem/questions to be answered.  
- Methodological considerations.  
- Feasibility Report – identifying sources, access and ethical considerations.  
- Project plan, outlining objectives for each stage. | A Research Project Proposal and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.  
If the relevant Panel requires it, these submissions can be reworked and resubmitted for the next Panel (Term 3 for full-time students; Term 6 for part-time students). |
| | C: Demonstrate understanding of chosen topic within the context of the field. | Critical Literature Review. Together, the Critical Literature review and the Research Project Proposal should comprise 5,000-10,000 words | A research outline and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.  
If the relevant Panel requires it, these submissions can be reworked and resubmitted for the next Panel (Term 3 for full-time students; Term 6 for part-time students). |
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| D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three-year maximum period. | ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills.  
▪ Evidence that the student has completed roughly one third of the work necessary to complete the dissertation  
▪ This will standardly take the form of a 10,000-word chapter in good draft (in addition to the Project Plan and Literature Review outlined above). | ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SP and RSPB – (Term 6) for part-time students. |
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style. | ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students;  
▪ By end of year 2 SP and RSPB – (Term 6) for part-time students. |
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis. | ▪ Training Needs Analysis to be reviewed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 4 for full-time students; Term 8 for part-time students.  
▪ By end of Term 6 for full-time students; Term 12 for part-time students. |
|   | B: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | ▪ Create a detailed, realistic completion plan.  
▪ Produce Supervisory Panel report written in a clear and self-reflective style. | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students). |
|   | C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students). | ▪ Research completed (empirical and theoretical work, where relevant)  
▪ Have a substantial portion of the thesis | By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students). |
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<th>M3: Completion Year (if needed)</th>
<th>A: Clear evidence of progress towards submission.</th>
<th>▪ Timeline of work needing to take place before submission</th>
<th>Timeline agreed by Supervisory board.</th>
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<td>in good draft (standardly about two thirds of the work).</td>
<td>▪ Produce a realistic completion year plan (if needed).</td>
<td>▪ Produce Supervisory Panel report written in a clear and self-reflective style.</td>
<td>▪ Completed final draft of thesis for Supervisor(s)/Supervisory Panel.</td>
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