

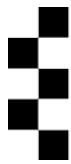
**Department of Language and Linguistics: Milestones for PhD Students – 2018-2019 entry**

<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and plan for further courses to attend, as appropriate.</li> <li>▪ Attend at least four of the workshops offered throughout the academic year as part of LG595.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 1 for full-time students; Term 2 for part-time students</li> <li>▪ By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Choose research topic and demonstrate significance/impact of research.	Research Project Proposal fully developed, including: <ul style="list-style-type: none"> <li>▪ Write central research problem/questions to be answered.</li> <li>▪ Methodological considerations.</li> <li>▪ Feasibility Report – identifying sources, access and ethical considerations</li> <li>▪ Create realistic and complete project plan, outlining objectives for each stage.</li> </ul>	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> <li>▪ Critical Literature Review (where relevant)</li> </ul>	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period (six year for part-time students).	<ul style="list-style-type: none"> <li>▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.</li> </ul>	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)



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	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work/ timetable for Year 2.</li> <li>▪ Produce Supervisory Panel report written in a clear and self-reflective style</li> </ul>	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)
	F: Have begun to collect and analyse evidence for application to your research questions.	Provide short written report on progress to supervisor.	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be reviewed.</li> <li>▪ Attend Proficio courses and plan for further courses to attend, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 4 for full-time students; Term 8 for part-time students</li> <li>▪ By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>
	B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> <li>▪ Produce 2 draft main chapters/ papers or 40%</li> <li>▪ Report on research undertaken to date</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> <li>▪ Deliver workshop</li> <li>▪ Present research to students and staff at seminars/conferences</li> <li>▪ Write journal articles</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)



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	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work/ timetable for Year 3 which demonstrates the ability to submit within the three year standard PhD period (six year for part-time students).</li> <li>▪ Produce Supervisory Panel report written in a clear and self-reflective style.</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
M3: Year 3 (or equivalent for part-time students)	A: Demonstrate ability to reflect on skills and knowledge development and its application to the research project	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis reviewed</li> </ul>	By the Term 7 Supervisory Panel for full-time students; Term 15 for part-time students
	B: Demonstrate work of the quality and quantity expected when nearing submission	<ul style="list-style-type: none"> <li>▪ Research completed (experimental, empirical and theoretical work, where relevant)</li> <li>▪ Submit good drafts of 75% of the chapters / papers of your thesis to your supervisor</li> </ul>	By the Term 7 Supervisory Panel for full-time students; Term 15 for part-time students
	C: Clear evidence of progress towards submission	<ul style="list-style-type: none"> <li>▪ Completed final draft of thesis for supervisor(s)/ Supervisory Panel comment</li> </ul>	By interim Supervisory Panel prior to submission/Term 8 for full-time students; Term 16 for part-time students)
If required: M4: Request to enter Completion period	A: Clear plan to submission	<ul style="list-style-type: none"> <li>• Timeline of work needing to take place before submission</li> <li>• Submission date agreed</li> </ul>	Timeline agreed by Supervisory Panel.