

Department of Language and Linguistics: Milestones for MPhil Students – 2018-2019 entry

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. ▪ Attend at least four of the workshops offered throughout the academic year as part of LG595. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	Critical Literature Review (where relevant)	<ul style="list-style-type: none"> ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students; ▪ By end of year 2 SP and RSPB – (Term 6) for part-time students.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within a maximum of three years	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. 	<ul style="list-style-type: none"> ▪ By end of year 1 SP and RSPB – (Term 3) for full-time students; ▪ By end of year 2 SP and RSPB – (Term 6) for part-time students.
	E: Demonstration of	<ul style="list-style-type: none"> ▪ Create a detailed, 	<ul style="list-style-type: none"> ▪ By end of year 1 SP

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	effective project management through the setting of research goals and prioritisation of activities.	<p>realistic plan of work/ timetable for Year 2.</p> <ul style="list-style-type: none"> Produce supervisory panel report written in a clear and self-reflective style 	<p>and RSPB –(Term 3) for full-time students;</p> <ul style="list-style-type: none"> By end of year 2 SP and RSPB – (Term 6) for part-time students.
	F: Have begun to collect and analyse evidence for application to your research questions.	Provide short written report on progress to supervisor.	<ul style="list-style-type: none"> By end of year 1 SP and RSPB –(Term 3) for full-time students; By end of year 2 SP and RSPB – (Term 6) for part-time students.
M2: During Year 2		<ul style="list-style-type: none"> Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students By end of Term 6 for full-time students; Term 12 for part-time students
		<ul style="list-style-type: none"> Create a detailed, realistic completion plan. Produce Supervisory Panel report written in a clear and self-reflective style 	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
		<ul style="list-style-type: none"> Research completed (empirical and theoretical work, where relevant) Produce sufficient draft chapters/ papers Produce good drafts of at least 75% of the chapters of your thesis Produce Supervisory Panel report written in a clear and self-reflective style Present research to students and staff at seminars/conference 	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)

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		<ul style="list-style-type: none"> ▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
If Required: M3: request to enter Completion Period	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Timeline of work needing to take place before submission 	Timeline agreed by Supervisory board.