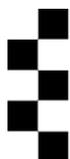
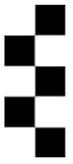


**Institute for Social and Economic Research:
Standard Milestones for MPhil Students – 2018/2019 entry**

| Milestones | Criteria for progress | Deliverables | Deadline |
|---|--|--|--|
| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research for Paper 1 | <ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed ▪ Attend Proficio courses and plan for further courses to attend, as appropriate ▪ Regular attendance at ISER research seminars and research meetings | <ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| | B: Choose research topic for Paper 1 and demonstrate potential significance/impact of research | <p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Produce a clear statement of the central research problems/questions to be answered ▪ Methodological considerations ▪ Feasibility Report – identifying data sources, access and ethical considerations (especially if experimental work involved) ▪ Create project plan, outlining objectives for each stage | <ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| | C: Demonstrate understanding of chosen topic within the context of the field | <ul style="list-style-type: none"> ▪ Critical Literature Review (where relevant) | <ul style="list-style-type: none"> ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students ▪ By end of year 2 SB and RSPB – (Term 6) for part-time students |
| | D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within a maximum of three years | <ul style="list-style-type: none"> ▪ Evidence that academic writing is at (or close to obtaining) the standard expected at MPhil level, including adequate referencing and language skills | <ul style="list-style-type: none"> ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students ▪ By end of year 2 SB and RSPB – (Term 6) for part-time students |



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| | | <ul style="list-style-type: none"> It should be clear that the student is on track to produce a complete draft of Paper 1 by the end of Term 3 (for full-time students; Term 6 for part-time) | |
| | E: Demonstration of effective project management through the setting of research goals and prioritisation of activities | <ul style="list-style-type: none"> Create a detailed, realistic plan of work and timetable for Year/Paper 2 Produce supervisory panel report written in a clear and self-reflective style | <ul style="list-style-type: none"> By end of year 1 SB and RSPB –(Term 3) for full-time students By end of year 2 SB and RSPB – (Term 6) for part-time students |
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis | <ul style="list-style-type: none"> Training Needs Analysis reviewed Attend Proficio courses and plan for further courses to attend, as appropriate Regular attendance at ISER research seminars and research meetings | <ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students By end of Term 6 for full-time students; Term 12 for part-time students |
| | B: Demonstrate effective project management by setting research goals and prioritising of activities | <ul style="list-style-type: none"> Create a detailed and realistic completion plan Produce Supervisory Panel report written in a clear and self-reflective style | <ul style="list-style-type: none"> By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
| | C: Demonstrate work of the quality and quantity expected for MPhil for entry to completion at the end of Year 2 (or equivalent for part-time students) | <ul style="list-style-type: none"> Research completed (experimental, empirical and theoretical work, where relevant) Produce full drafts of both papers close to MPhil standard Draft of chapter 1 (introduction) and chapter 4 (conclusion) Produce Supervisory Panel report written in a clear and self-reflective style Present research to students and staff at seminars/conference Completed final draft of thesis for | <ul style="list-style-type: none"> By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |



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|---|--|--|---|
| | | supervisor(s)/ supervisory panel comment | |
| If Required: M3: Request to enter Completion Period | A: Clear evidence of progress towards submission | <ul style="list-style-type: none">▪ Enter completion▪ Timeline of work needing to take place before submission▪ Final polishing of all chapters▪ Completed final draft of thesis for supervisor(s)/ supervisory board comment | <ul style="list-style-type: none">▪ Timeline agreed by Supervisory board. |