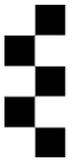


**School of Philosophy & Art History (Art History):
Standard Milestones for PhD Students – 2018-2019 entry**

Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students.
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<p>A research outline and a critical literature review will be presented at the first supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.</p> <p>If the relevant Panel requires it, these submissions can be reworked and resubmitted for the Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).</p>
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> ▪ Critical Literature Review (where relevant) 	Same as M1B.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. <p>This will standardly take the form of a 10000-word document in good draft.</p>	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/ timetable for Year 2. ▪ Produce Supervisory Panel report written in a clear and self-reflective 	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)

		style	
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students).	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students By end of Term 6 for full-time students; Term 12 for part-time students.
	B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> Produce another 10000 words in good draft. Report on research undertaken to date. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> Deliver workshop Present research to students and staff at seminars/conferences Write journal articles. 	<p>By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)</p> <p>Art History research students formally present their research to staff and students in Term 6 for full-time students/Term 12 for part-time students.</p>
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/ timetable for Year 3, which demonstrates the ability to submit within the three year standard PhD period (six years for part-time students). Produce Supervisory Panel report written in a clear and self-reflective style. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
M3: Progress from Year 3 (or equivalent for part-time students)	A: Ability to reflect on skills and knowledge development and its application to the research project.	<ul style="list-style-type: none"> Training Needs Analysis reviewed. 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	B: Demonstrate work of the quality and quantity expected when nearing submission.	<ul style="list-style-type: none"> Research completed (experimental, empirical and theoretical work, where relevant) Have a substantial portion of the thesis in good draft (standardly about two 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.



		thirds of the work).	
	C: Clear evidence of progress towards submission.	<ul style="list-style-type: none">▪ Completed final draft of thesis for supervisor(s)/Supervisory Panel.	By interim Supervisory Panel prior to submission: Term 7/8 for full-time students; Term 15-16 for part-time students.
If required: M4: Request to enter Completion period.	A: Clear plan to submission.	<ul style="list-style-type: none">• Timeline of work needing to take place before submission▪ Submission date agreed	Timeline agreed by Supervisory Panel.

Updated by IM/WW June 2018