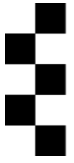


**Sociology: Milestones for PhD Students**

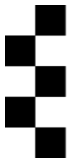
<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	<p>A: Assess training needs and knowledge required to undertake research project and complete the thesis.</p> <p><u>B: Student decides whether to write a thesis as a series of papers</u></p>	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and plan for further courses (on and off campus) to attend, as appropriate.</li> <li>▪ <u>Department and supervisor informed about the decision to write a thesis as a series of papers</u></li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 1 for full-time students; Term 2 for part-time students</li> <li>▪ By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	<p>B: Choose research topic and demonstrate significance/impact of research.</p>	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> <li>▪ Write central research problem/questions to be answered.</li> <li>▪ Methodological considerations.</li> <li>▪ Feasibility Report – identifying sources, access and ethical considerations</li> <li>▪ Create project plan, outlining time frame for each stage.</li> </ul> <p>For 3-paper thesis:</p> <ul style="list-style-type: none"> <li>▪ Research problem/questions to be answered in three papers</li> <li>▪ Methodological considerations</li> <li>▪ Feasibility report – identifying sources and discussing access and ethical considerations for the whole project</li> <li>▪ Create project plan, outlining time frame for each stage.</li> </ul>	<p>By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students)</p>



		SEE THE ATTACHED GUIDELINES.	
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	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> <li>▪ Critical Literature Review (where relevant)</li> <li>▪ First version of an empirical paper of 8000 words (for 3-paper thesis)</li> </ul>	By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students)
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period.	<ul style="list-style-type: none"> <li>▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.</li> </ul>	By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students)
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work/timetable for Year 2.</li> <li>▪ Produce supervisory panel report written in a clear and self-reflective style.</li> </ul>	By Confirmation Board (Term 3 for full-time students; Term 6 for part-time students)
	F: Professionalisation	<ul style="list-style-type: none"> <li>▪ Attend first year colloquium.</li> </ul>	
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be reviewed.</li> <li>▪ Attend Proficio courses and plan for further courses (on and off campus) to attend, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 4 for full-time students; Term 8 for part-time students</li> <li>▪ By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>
	B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> <li>▪ Finalize data collection / fieldwork /analyses.</li> <li>▪ Produce a paper (about 12,000 words) on the data collected and the framework for analysis, engaging the thesis's research questions (we expect various parts of this paper will constitute the basis for methodological and analytical chapters).</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)

		<ul style="list-style-type: none"> <li>Finalize first paper and draft a second empirical paper of 8000 words (for 3-paper thesis)</li> </ul>	
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> <li>Present research to students and staff at department's graduate conference.</li> <li>Write conference papers and present at external conferences.</li> <li>Write journal articles.</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>Create a detailed, realistic plan of work/timetable for Year 3.</li> <li>Produce supervisory panel report written in a clear and self-reflective style.</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	E: Professionalisation	<ul style="list-style-type: none"> <li>Attend second year colloquium.</li> </ul>	
M3: Progress from Year 3 (or equivalent for part-time students) to Completion Year	A: Ability to reflect on skills and knowledge development and its application to the research project	<ul style="list-style-type: none"> <li>Training Needs Analysis reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Term 7 for full-time students; Term 13 for part-time students</li> </ul>
	B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students)	<ul style="list-style-type: none"> <li>Research completed (experimental, empirical and theoretical work, where relevant)</li> <li>Produce 2/3<sup>rd</sup> of the substantive/empirical chapters.</li> <li>Produce 3<sup>rd</sup> empirical paper (3-paper thesis).</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)
	C: Demonstrate ability to complete within the maximum period.	<ul style="list-style-type: none"> <li>Produce a realistic completion year plan.</li> <li>Produce supervisory panel report written in a clear and self-reflective style.</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)



	D: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> <li>▪ Present research to students and staff at department's graduate conference.</li> <li>▪ Write conference papers and present at external conferences.</li> <li>▪ Write journal articles.</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 12 for part-time students)
	E: Clear evidence of progress towards submission.	<ul style="list-style-type: none"> <li>▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment</li> </ul>	By interim Supervisory Panel prior to submission
	E: Professionalization	<ul style="list-style-type: none"> <li>▪ Attend third year colloquium.</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 12 for part-time students)
M4: During Completion Year (if needed)	A: Write Up	<ul style="list-style-type: none"> <li>▪ Complete writing up thesis for supervisor(s)/supervisory panel comment</li> </ul>	Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students)