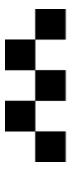


Sociology: Standard Milestones for Masters by Dissertation Students

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Completion year (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Beginning of term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research	Research Project Outline, including (depending on subject area): <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage and start research. 	<ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (end of term 1 for full-time students; Term 2 for part-time students)
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within the two year maximum period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills. ▪ Write critical literature review 	<ul style="list-style-type: none"> ▪ By end of year 1 Supervisory Panel and RSPB (Term 3) for full-time students; ▪ By end of year 2 SP and RSPB (Term 6) for part-time students.
	D: Demonstrate work of the quality and quantity expected for Masters by Dissertation	<ul style="list-style-type: none"> ▪ Research completed (empirical and theoretical work, where relevant) ▪ Produce half of the draft chapters, including any substantive/empirical ones 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
	E: Demonstration of effective project management through	<ul style="list-style-type: none"> ▪ Create a detailed, realistic completion plan (if required) 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 3 for full-time



	the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none">Produce Supervisory Panel report written in a clear and self-reflective style	students; Term 6 for part-time students)
M2: Completion Year (if needed)	A: Clear evidence of progress towards submission	<ul style="list-style-type: none">Completed final draft of thesis for supervisor(s)/supervisory panel comment	<ul style="list-style-type: none">By Supervisory Panel prior to submission.