

School of Philosophy & Art History (Philosophy): Standard Milestones for Masters by Dissertation Students

Milestones	Criteria for progress	Deliverables	Deadline	
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	 Training Needs Analysis to be completed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	 Term 1 for full-time students; Term 2 for part-time students By end of Term 3 for full-time students; Term 6 for part-time students 	
	B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research	Research Project Proposal, including (dependent on subject area): Write central research problem/questions to be answered. Methodological considerations. Feasibility Report — identifying sources, access and ethical considerations Create project plan, outlining objectives for each stage.	A research outline and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.	
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within the two year maximum period.	 Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills. Write critical literature review 	A research outline and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.	
	D: Demonstrate work of the quality and quantity expected at the end of Year 1	 Research completed (empirical and theoretical work, where relevant) Have a substantial portion of the thesis in good draft (standardly at least a third of the work). 	By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)	



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	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	•	Create a detailed, realistic completion plan (if required) Produce Supervisory Panel report written in a clear and self-reflective style	By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
M2: Completion Year (if needed)	A: Clear evidence of progress towards submission	•	Completed final draft of thesis for supervisor(s)/ supervisory board comment	By Supervisory Panel prior to submission.