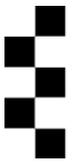


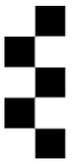
**School of Law: Standard Milestones for PhD Students**

<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: Confirmation and Progress to Second Year. (year 1)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and plan for further courses, as appropriate and in conjunction with the Training Needs Analysis.</li> <li>▪ Student must present their work at the School of Law Annual PGR Research Conference.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Interim Board: end of Term 1 for full-time students; term 2 for part-time students.</li> <li>▪ End of year Board: end of Term 3 for full-time students; end of term 6 for part-time students.</li> <li>▪ End of Term 3 for full-time students; end of term 5 for part-time students.</li> </ul>
	B: Refine research topic and demonstrate significance/impact of research.	Revise research project proposal from interim board, including (dependent on subject area): <ul style="list-style-type: none"> <li>▪ Write central research problem/questions to be answered.</li> <li>▪ Explain Methodological considerations.</li> <li>▪ Produce Feasibility Report – identifying sources, access and ethical considerations.</li> <li>▪ Create project plan, outlining objectives and timescales for each stage.</li> <li>▪ Assess potential need for ethical approval.</li> </ul>	End of year Board: Confirmation -End of term 3 for full-time students; end of term 6 for part-time students.
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> <li>▪ Produce a draft working paper to include a critical review of the literature. The working paper is to be at least 2,500 words excluding footnotes.</li> </ul>	Interim Board: end of term 1 for full-time students; end of term 2 for part-time students.



**School of Law: Standard Milestones for PhD Students**

	<p>D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period.</p>	<p>Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.</p> <ul style="list-style-type: none"> <li>▪ Produce a piece of written work that draws upon and critically engages with the primary sources for the thesis; e.g. a draft chapter. Usually this will build on drafts provided for and discussed at Interim M1 stage. However, this piece <u>must be sufficiently analytical to demonstrate the capacity to produce work of PhD quality.</u></li> <li>▪ This work should not be less than 7,500 words in length excluding footnotes.</li> </ul>	<p>End of Year Board: Confirmation end of term 3 for full-time students; end of term 6 for part-time students.</p>
	<p>E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.</p>	<ul style="list-style-type: none"> <li>▪ Revise detailed, realistic plan of work/ timetable for Year 2.</li> <li>▪ Student to produce and submit summary report for supervisory board written in a clear and self-reflective style.</li> </ul>	<p>End of Year Board: Confirmation end of term 3 for full-time students; end of term 6 for part-time students.</p>
<p>M2: Progress to Third Year. (year 2)</p>	<p>A: Review training needs and knowledge required to continue with research project and complete the thesis.</p>	<ul style="list-style-type: none"> <li>▪ Review Training Needs Analysis. Attend Proficio courses and plan for further courses to attend, as appropriate in conjunction with Training Needs Analysis.</li> <li>▪ Review and revise ethical issues where relevant.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Interim Board: end of term 4 for full-time students; end of term 8 for part-time students.</li> <li>▪ End of Year Board: end of Term 6 for full-time students; end of term 12 for part-time students.</li> </ul>
	<p>B: Demonstrate work of the quality and quantity expected at the end of Year 2</p>	<ul style="list-style-type: none"> <li>▪ Keep producing chapters to be of PhD quality.</li> <li>▪ Taking account of feedback from Interim Board, revise chapters to be of PhD quality.</li> <li>▪ Produce half of the thesis in good working form.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Interim Board: end of term 4 for full-time students; end of term 8 for part-time students.</li> <li>▪ End of Year Board: end of Term 6 for full-time students; end of term 12 for part-time students.</li> <li>▪ End of Year Board:</li> </ul>

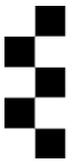


**School of Law: Standard Milestones for PhD Students**

			end of Term 6 for full-time students; end of term 12 for part-time students.
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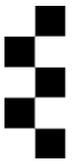
**School of Law: Standard Milestones for PhD Students**

	<p>C: Review significance and impact of research and articulate output.</p>	<ul style="list-style-type: none"> <li>▪ Student to present research at the School of Law Annual PGR Research Conference;</li> <li>▪ Student to present research to students and staff at appropriate seminars/conferences.</li> <li>▪ Student to present, where appropriate, draft research at external academic events in line with Training Needs Analysis.</li> </ul>	<p>End of Year Board: end of Term 6 for full-time students; end of term 12 for part-time students.</p>
	<p>D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.</p>	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work/ timetable for Year 3.</li> <li>▪ Student to produce and submit summary report for supervisory board written in a clear and self-reflective style.</li> </ul>	<p>End of Year Board: end of Term 6 for full-time students; end of term 12 for part-time students.</p>
	<p>E: Subject-specific fieldwork.</p>	<ul style="list-style-type: none"> <li>▪ A significant proportion of any field work must be completed by end of Year 2 - M2.</li> </ul>	<p>End of Year Board: end of Term 6 for full-time students; end of term 12 for part-time students.</p>
<p>M3: Progress to Completion Year. (year 3)</p>	<p>A: Ability to reflect on skills and knowledge development and its application to the research project</p>	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be reviewed.</li> <li>▪ Ethical issues review.</li> </ul>	<p>Interim Board: end of term 7 for full-time students; end of term 11 for part-time students.</p>
	<p>B: Demonstrate work of the quality and quantity expected at the end of Year 3.</p>	<ul style="list-style-type: none"> <li>▪ Research completed (experimental, empirical and theoretical work, where relevant)</li> <li>▪ Produce as a minimum <u>a working draft of the complete thesis, typically in 'late draft' or more advanced form</u>, whilst allowing that further work may be necessary to complete the thesis for final submission.</li> <li>▪ If submission is not possible before the beginning of <i>Term 10</i> a realistic work plan that thesis can be submitted within a year.</li> <li>▪ Students may not proceed to completion year without clear evidence that they will</li> </ul>	<p>End of Year Board: end of year term 9 for full-time students; end of term 18 for part-time students).</p>



**School of Law: Standard Milestones for PhD Students**

		be able to submit within the one year completion period.	
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**School of Law: Standard Milestones for PhD Students**

	C: Demonstrate ability to complete within the maximum period.	<ul style="list-style-type: none"> <li>▪ Produce a realistic completion year plan.</li> <li>▪ Student to produce and submit summary report for supervisory board written in a clear and self-reflective style.</li> </ul>	End of Year Board: end of year term 9 for full-time students; end of term 18 for part-time students.
M4: During Completion Year (year 4)	A: Clear evidence of progress towards submission.	<ul style="list-style-type: none"> <li>▪ Completed final draft of thesis for supervisor(s)/ supervisory board feedback and comment.</li> <li>▪ Student should demonstrate that thesis is ready for submission.</li> <li>▪ Planning for Viva – supervisor to advise.</li> </ul>	Interim Board: end of term 11 of completion year; end of term 20 for part-time students.  (Full-time and part-time students have one year to write-up their thesis).

<b>INTERIM BOARDS</b>	<b>End of Year BOARDS</b>
June for January starters October for April starters March for October starters	December for January starters March for April starters June for October starters