

School of Health and Social Care: Standard Milestones for Professional Doctorate Students

Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	Term 1 for all students
	B: Choose/narrow down the research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	By Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
	C: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/timetable for Year 2. ▪ Produce supervisory panel report written in a clear and self-reflective style 	By Supervisory Board (Term 3 for full-time students; Term 6 for part-time students)
	D: Subject-specific milestones	<ul style="list-style-type: none"> ▪ Participate in HHS Conference ▪ To complete all taught modules 	By end of academic year
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be reviewed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ By end of Term 6 for full-time students; Term 12 for part-time students

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	B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> ▪ Produce 3000 word report ▪ Report on research undertaken to date 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	C: Review significance and impact of research and articulate output.	For example: <ul style="list-style-type: none"> ▪ Present research to students and staff at seminars/conference 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/ timetable for Year 3. ▪ Produce supervisory panel report written in a clear and self-reflective style 	By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students)
	E: Subject-specific milestones	<ul style="list-style-type: none"> ▪ Participate in the HHS Conference ▪ To complete all taught modules 	By end of academic year
M3: Progress from Year 3 (or equivalent for part-time students)	A: Ability to reflect on skills and knowledge development and its application to the research project	<ul style="list-style-type: none"> ▪ Training Needs Analysis reviewed 	By Supervisory Panel (Term 8 for full-time students; Term 18 for part-time students)
	B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students)	<ul style="list-style-type: none"> ▪ Research completed (experimental, empirical and theoretical work, where relevant) 	By Supervisory Panel (Term 8 for full-time students; Term 18 for part-time students)
	C: Demonstrate clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Completed final draft of thesis for supervisor(s)/ supervisory panel comment ▪ Produce supervisory panel report written in a clear and self-reflective style 	By Supervisory Panel (Term 8 for full-time students; Term 18 for part-time students)
	D: Subject-specific milestones	<ul style="list-style-type: none"> ▪ Participate in the HHS Conference ▪ To complete all taught modules 	By end of academic year

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<p>M4: During Completion Year (for P/T students only)</p>	<p>A: Clear evidence of progress towards submission</p>	<ul style="list-style-type: none"> ▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment 	<p>By interim Supervisory Panel prior to submission/Term 3 of completion year (Term 20/21 for part-time students)</p>
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