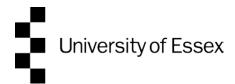


## History Department, Faculty of Humanities: Standard Milestones for PhD Students

Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul> <li>Training Needs Analysis to be completed.</li> <li>Attend Proficio courses and plan for further courses to attend, as appropriate.</li> </ul>	<ul> <li>Term 1 for full-time students; Term 2 for part-time students</li> <li>By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Choose research topic and demonstrate significance/impact of research.	Research Project Proposal, including (dependent on subject area):  Write central research problem/questions to be answered.  Methodological considerations.  Feasibility Report — identifying sources, access and ethical considerations.  Create project plan, outlining objectives for each stage.	By Confirmation Panel and RSPB (Term 3 for full-time students; Term 6 for part-time students)
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul> <li>Critical Literature Review to acceptable standard</li> <li>Elaborate research questions to be answered in the thesis to acceptable standard</li> </ul>	By Confirmation Panel and RSPB (Term 3 for full-time students; Term 6 for part-time students)
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period.	<ul> <li>Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.</li> </ul>	By Confirmation Panel and RSPB (Term 3 for full-time students; Term 6 for part-time students)
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul> <li>Create a detailed, realistic plan of work/ timetable for Year 2.</li> <li>Produce supervisory board reports written in a clear and self-reflective style</li> </ul>	By Confirmation Board and RSPB (Term 3 for full-time students; Term 6 for part-time students)
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul> <li>Training Needs Analysis to be reviewed.</li> <li>Attend Proficio courses and plan for further courses to attend, as appropriate.</li> </ul>	<ul> <li>Term 4 for full-time students; Term 8 for part-time students</li> <li>By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>



## History Department, Faculty of Humanities: Standard Milestones for PhD Students

	B: Demonstrate work of the quality and quantity expected at the end of Year 2  C: Review significance and impact of research and articulate output.	<ul> <li>Produce a minimum of 2 draft chapters/ papers</li> <li>Report on research undertaken to date</li> <li>For example:         <ul> <li>Deliver workshop</li> <li>Present research to students and staff at seminars or conferences</li> </ul> </li> </ul>	By end of year Supervisory Panel and RSPB (Term 6 for full- time students; Term 12 for part-time students) By end of year Supervisory Panel and RSPB (Term 6 for full- time students; Term 12 for part-time students)
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul> <li>Create a detailed, realistic plan of work/ timetable for Year 3.</li> <li>Produce supervisory board reports written in a clear and self-reflective style</li> </ul>	By end of year Supervisory Panel and RSPB (Term 6 for full- time students; Term 12 for part-time students)
M3: Progress from Year 3 (or equivalent for part- time students) to Completion Year	A: Ability to reflect on skills and knowledge development and its application to the research project	<ul> <li>Training Needs Analysis reviewed</li> </ul>	By end of year Supervisory Panel and RSPB (Term 9 for full- time students; Term 18 for part-time students)
	B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students)	<ul> <li>Research completed (experimental, empirical and theoretical work, where relevant)</li> <li>Produce minimum of 2 draft chapters/ papers</li> </ul>	By end of year Supervisory Panel and RSPB (Term 9 for full- time students; Term 18 for part-time students)
	C: Demonstrate ability to complete within the maximum period.	<ul> <li>Produce a realistic completion year plan.</li> <li>Produce supervisory board reports written in a clear and self-reflective style</li> </ul>	By end of year Supervisory Panel and RSPB (Term 9 for full- time students; Term 18 for part-time students)
M4: During Completion Year	A: Clear evidence of progress towards submission	Completed final draft of thesis for supervisor(s)/ supervisory board comment	By interim Supervisory Panel and RSPB, prior to submission/Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students)