

Fresh
thinking,
to help
business
flourish.

Welcome

Parkside Office Village
Knowledge Gateway

Second edition

Spring 2017



University of Essex

Supporting your business

A range of services and facilities are here on campus to help your business thrive.

To us, you're more than just a tenant – you're a valued member of our University community. You're encouraged to get involved in campus life, and get the real benefit of your campus location.

This is the home of world-leading research and fresh-thinking students from more than 130 countries. This is where you'll find a wide range

of activities, from lectures, sporting and cultural events – to business consultancy and support – and from research facilities available to hire to four-star luxury in the Wivenhoe House hotel and brasserie. Plus, there are some really handy things like a convenience store, post office and two cash machines on campus.

We hope you make the most of all that's on offer, and we warmly welcome you.

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Useful numbers

In case of emergency	T 01206 872222
Security patrol officers	T 01206 872125
Estates helpdesk	T 01206 872959
Events and meeting rooms	T 01206 872358

51° 52.6' N

0° 56.7' E



Emergencies, first aid, security, way-finding

Emergencies

In an emergency please dial 01206 872222 rather than police, fire or ambulance services direct – our patrol staff guide these services to the correct location on campus.

T 01206 872222

Security

Our security patrol officers are based on central campus, in the Information Centre on Square 3 24/7, 365 days a year. They are a helpful and approachable team, willing to assist, and all are first aiders.

T 01206 872125

Fire safety

Remember three important things to stay safe in the event of a fire: shout out, get out, stay out. Please read the emergency evacuation notice in your block for fire safety procedures.

Way finding

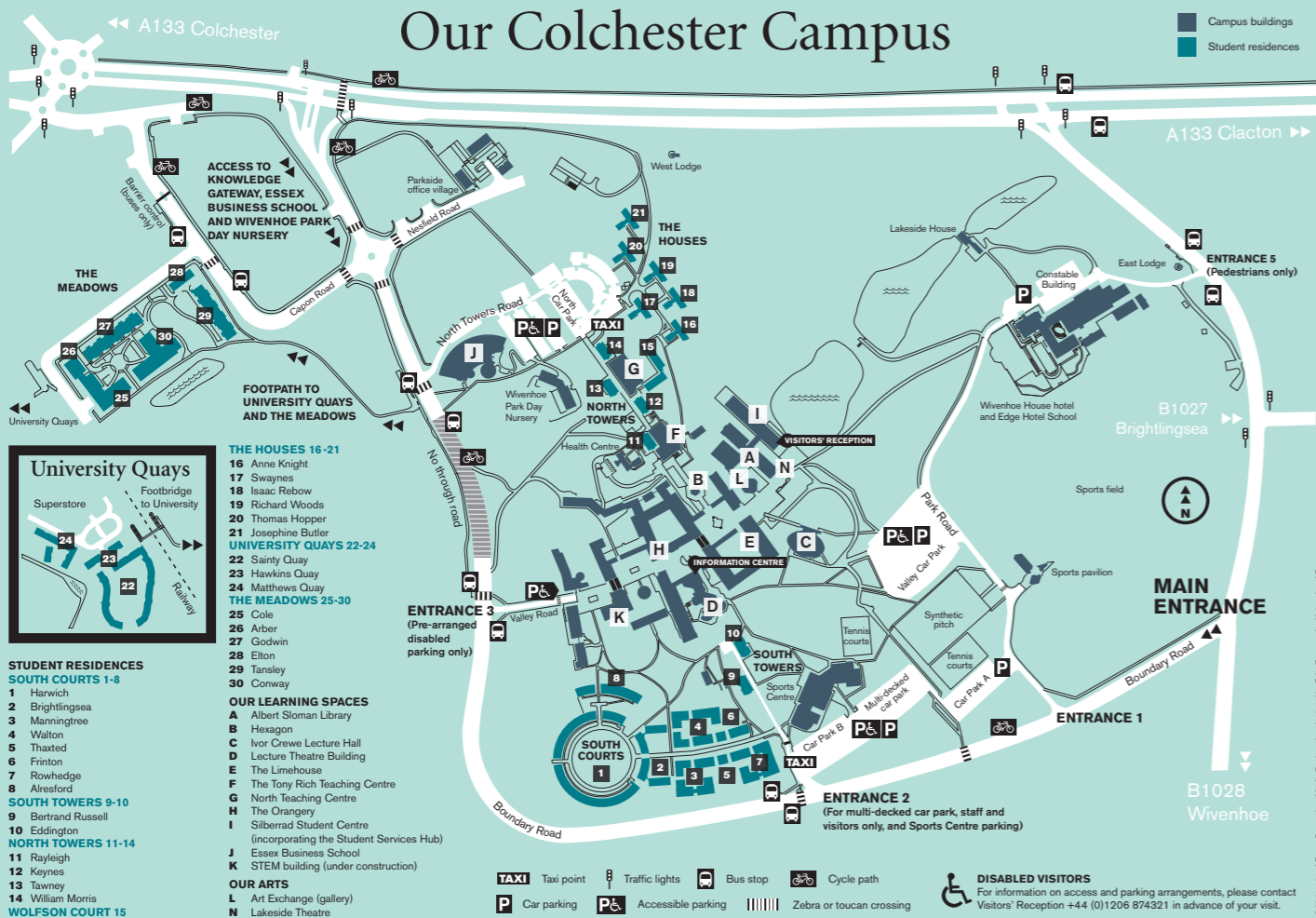
Use the University's FindYourWay app for your phone, tablet or computer to find a location and get directions quickly and easily.

► www.findyourway.essex.ac.uk

Site plan of Parkside Office Village



Our Colchester Campus



- THE HOUSES 16-21**
 16 Anne Knight
 17 Swaynes
 18 Isaac Rebow
 19 Richard Woods
 20 Thomas Hopper
 21 Josephine Butler
- UNIVERSITY QUAYS 22-24**
 22 Saintry Quay
 23 Hawkins Quay
 24 Matthews Quay
- THE MEADOWS 25-30**
 25 Cole
 26 Arber
 27 Godwin
 28 Elton
 29 Tansley
 30 Conway

- STUDENT RESIDENCES**
- SOUTH COURTS 1-8**
 1 Harwich
 2 Brightlingsea
 3 Manningtree
 4 Walton
 5 Thaxted
 6 Frinton
 7 Rowhedge
 8 Aresford
- SOUTH TOWERS 9-10**
 9 Bertrand Russell
 10 Eddington
- NORTH TOWERS 11-14**
 11 Rayleigh
 12 Keynes
 13 Tawney
 14 William Morris
- WOLFSON COURT 15**

- OUR LEARNING SPACES**
 A Albert Sloman Library
 B Hexagon
 C Ivor Crews Lecture Hall
 D Lecture Theatre Building
 E The Limehouse
 F The Tony Rich Teaching Centre
 G North Teaching Centre
 H The Orangery
 I Silberrad Student Centre (incorporating the Student Services Hub)
 J Essex Business School
 K STEM building (under construction)
- OUR ARTS**
 L Art Exchange (gallery)
 N Lakeside Theatre

- TAXI** Taxi point **T** Traffic lights **B** Bus stop **C** Cycle path
P Car parking **P** Accessible parking **Z** Zebra or toucan crossing
- DISABLED VISITORS**
 For information on access and parking arrangements, please contact Visitors' Reception +44 (0)1206 874321 in advance of your visit.

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Colchester Campus



Building maintenance and support

Essex Business School

Estates helpdesk

The University's main Estate Management helpdesk is the first port-of-call for all Parkside Office Village tenants for enquiries about office buildings and maintenance. This service covers:

- buildings and maintenance
- heating and cooling systems
- fire and security systems
- security issues
- cleaning
- landscaping

The helpdesk is open 8am to 5pm Monday to Thursday, and 8am to 4.45pm Friday. For support outside these times please contact the Information Centre, which is staffed by our security patrol officers.

Helpdesk

T 01206 872959 / 01206 872300

Information Centre

T 01206 872125

E ems-helpdesk@essex.ac.uk

Other enquiries

For other building-related enquiries including car parking, furniture, signage, keys and access, security codes and lease matters please contact Jamie Burns, Operations Manager for the Knowledge Gateway, during working hours. We aim to respond as quickly as possible to issues as and when they arise.

T 07769 282555

E jburnsb@essex.ac.uk

Services for you

Whether you just need to book a meeting room on central campus or perhaps a special business lunch at Wivenhoe House, we offer the full range of support services to businesses. Talk to us to find out more about how we can help you. Services are listed A-Z.



Audio-visual services

If you'd like to book audio-visual services for your meeting, such as a projector or laptop, please contact Event Essex.

T 01206 872358
E eventessex@essex.ac.uk
▶ www.eventessex.co.uk

Banks on campus

Lloyds TSB
Square 3, with ATM

Santander
Square 4, with ATM

Business consultancy

You may need some extra business expertise to help you grow, and we can help in a number of ways. Through consultancy, contract research, or as part of the national Knowledge Transfer Partnership scheme, if you talk to us, we'll match you with the right people in the university who can find the right fix. We can also guide you through the maze of funding options available from our own innovation voucher scheme to national incentives, and other R&D and EU funds. We're friendly, approachable, and here to help.

Contact Dr Rob Singh
T 01206 874278
E business@essex.ac.uk

Business partners club

Find out more about our Business Partners Club, aimed at providing Knowledge Gateway tenants and student start-ups with direct access to business mentoring, and advice clinics provided by members who are committed to helping businesses grow.

Contact Dr Rob Singh
T 01206 874278
E business@essex.ac.uk

Copy Centre

The Copy Centre is on hand for simple requests, such as low-volume copying, finishing, photo printing and t-shirt printing. Tenant members are entitled to an introductory offer rate – please discuss with the manager.

Contact John Martucci
T 01206 872376
E ccentre@essex.ac.uk
▶ www.essex.ac.uk/uecs/copycentre

Data analytics

Essex is leading the way in advanced and big data analytics. With nationally-supported data research centres and secure archive services used by the Government, alongside the Institute for Analytics and Data Science (IADS), and Essex Business School, our academic expertise can help your business fully harness its data to make stronger, evidence-based decisions. Please get in touch to find out how they can help you.

Contact IADS
T 01206 873496
E iads@essex.ac.uk

Executive education

Whether you're looking to boost your own skills, develop your team, or embrace large-scale organisational change, executive education at Essex empowers you to turn 'business as usual' into something far more productive.

Our executive education programmes are offered by Essex Business School, so you get a business education, and not merely training. Backed by insights from world-leading academics and industry practitioners, we create bespoke learning packages based on your needs and sector. What you learn is always relevant to your business goals.

Contact Professor Nigel Pye
T 01206 873072
E ebs@essex.ac.uk
▶ www.essex.ac.uk/ebs

Event Essex

Our on-campus event management team, Event Essex, is pleased to offer modern and flexible conference and meeting spaces, comfortable accommodation and high-quality catering at our Colchester and Southend Campuses. We offer good rates for Parkside Office Village tenant members, so please talk to us and we'll create a bespoke event for you, at a competitive price.

Contact Mark Smith
T 01206 872358
E eventessex@essex.ac.uk
▶ www.eventessex.co.uk

Events Programme

Our open-to-all lectures, seminars and summer schools are giving the latest insight to business. Our 2015 data analytics summer school focused on drawing value from big data, with keynote speakers representing Citigroup, Thomson-Reuters, Fujitsu and Intel.

Contact Fay Wilson
T 01206 872692
E events@essex.ac.uk
▶ www.essex.ac.uk/news_and_events

Fresh thinking

Our monthly newsletter that's sent out to all our business contacts. Contact us if you have any good news and we'll consider it for publication.

E business@essex.ac.uk

Hotel

Set within 200-acres of tranquil parkland on our Colchester Campus, the four star Wivenhoe House hotel offers luxury accommodation, an excellent brasserie for lunch and dinner, elegant lounges for client meetings and impressive conference facilities. Please contact us to discuss corporate rates and packages, and mention you are a Knowledge Gateway tenant for the best rates.

Contact Melissa Neisler Dickinson
T 01206 863666
E mdickinson@wivenhoehouse.co.uk
▶ www.wivenhoehouse.co.uk

Internships, placements and recruitment

Contact us to find out how employing our work-ready students and graduates as interns will help boost your business. Essex students bring fresh thinking and ideas, they can help kick-start a project or provide an extra pair of hands to a busy team through an internship or a fixed-term placement. We can also help you recruit student or graduate employees and develop talent through our extensive programme of events.

Contact Susan Stedman
T 01206 872494
E employerlink@essex.ac.uk
▶ www.careerhub.essex.ac.uk/employers

Interpreting and translation

Essex is establishing a reputation as a centre of excellence for interpreting and translation in the East of England. Our new interpreting lab provides conference facilities for up to 20 people, with equipment matching that of the UN. We also offer translation consultancy.

Contact Ignazia Posadinu

T 01206 872239

E ignazia.posadinu@essex.ac.uk

IT help

Our campus wi-fi network is eduroam and provides free internet access for everyone on campus. For instructions on connecting your device visit our website.

► www.essex.ac.uk/it/network/wifi

Law clinic

Parkside tenants may use the Essex Law Clinic for free initial advice about legal problems. The clinic operates by appointment and an initial assessment, which is made by the clinic manager. All legal advice and assistance is given in the strictest confidence.

► www.essex.ac.uk/law/contact/default.aspx

Meeting rooms

If you would like to book a meeting room on campus, please contact Event Essex.

Midweek Mixer

Parkside tenants and local businesses are invited to this informal midweek get-together, usually on the first Wednesday of each month. Details will be sent to you by email from the business communications team, or email below to find out more.

E business@essex.ac.uk

Nursery

Children aged from three months to five years are welcome to enrol at our attractive day nursery, open all year round. Tenant members are also offered the same rates as University staff.

Contact Pippa Dines

T 01206 873224

E nursery@essex.ac.uk

► www.wivenhoeparkdaynursery.co.uk

Postal services

All post is delivered direct to your office, using your postal address. Occasionally when a parcel is delivered at the University's central post room our staff will ensure you are notified so you can collect it.

Post Office

Your high street branch is conveniently located on campus, on Square 4.

Print Essex

Print Essex offers high quality value for money design and print services tailored to your requirements. Tenant members are entitled to an introductory offer rate – please discuss with the manager.

Contact Chris Lewes

T 01206 873141

E print@essex.ac.uk

► www.printessex.org.uk

Research facilities

We have first-class research facilities at our Colchester Campus many of which are available for use or hire by tenants and other stakeholders. View the Essex Research Facilities website to find out more.

► www.research-facilities.essex.ac.uk

Social media

Follow us on social media, and we'll help you tell your story.

► www.essex.ac.uk/business

✓ twitter.com/UoE_Business

in www.linkedin.com/company/university-of-essex

Knowledge Gateway Linked-In page:

in www.linkedin.com/company/university-of-essex-knowledge-gateway

Shops

The Store and The Extra Store open for extended hours during term time, and both are convenient, affordable quality supermarkets on Square 4.

Waterstones

Waterstones bookseller – with a range of fiction, non-fiction and of course academic texts is located on Square 5.

Wivenhoe Park

Wivenhoe Park's tranquil landscape of more than 200 acres provides a tranquil place for all to enjoy, captured on canvas in 1816 by renowned painter John Constable.



Tranquil Wivenhoe Park; perfect for a lunchtime break

Transport

For information about all forms of transport, visit
▶ www.essex.ac.uk/about/colchester/travel.aspx



Buses

Local bus and taxi services connect Colchester North Station to the Colchester Campus. There are also frequent buses between the University and Wivenhoe, and two buses per hour to Clacton. The main University bus stop is at Valley Road junction, near Square 1, close to Parkside.

▶ www.firstgroup.com/ukbus/essex

Cars and parking

Please observe speed restrictions when driving on campus as there are always lots of pedestrians about. As a tenant at Parkside you have allocated car parking. However, if you require more space or have visitors and you will need to drive onto the central campus and display a valid Pay and Display ticket.

Car sharing

We have a popular and growing car sharing scheme, which saves on fuel and money. Sign up online!

▶ www.essex.ac.uk/estates/transport/car.aspx

Cycling

We have excellent facilities for cyclists on campus, and plenty of bicycle parking along with cycle routes off Boundary Road and Valley Road.

SATNAV

Please note that SATNAV directions into the University using our postcode CO4 3SQ can be misleading. If you're directing visitors, use roadside directional signage once you're in Colchester.

Trains

Colchester has three stations – the main station is Colchester North Station, and the other two are Colchester Town and Hythe stations. Wivenhoe also has a railway station. Trains run between London Liverpool Street and Colchester North Station approximately every 10 to 20 minutes, and the journey to London takes around an hour. Train services from Colchester North Station also run to Norwich, Ipswich, Felixstowe and Harwich.

▶ www.nationalrail.co.uk

Taxis

A taxi from Colchester Railway Station takes about 10-15 minutes outside rush hour, and will cost at least £10. These taxi companies are local, booking is recommended.

VP Cars T 01206 825001

Panther Cabs T 01206 525525

Places to eat and drink

Wivenhoe
House Hotel



Blues Café

A large bright, modern eating and social space overlooking Square 4. Floor 6, off Square 4.

► www.essex.ac.uk/ycgcol/blues

Bonds

One of the newest cafes on campus, Bonds, is located within the new £21m Essex Business School eco-building.

Canteen

Open seven days a week, Canteen serves 'a taste of home', offering traditional English breakfasts, roasts, fish and chips and dishes from around the world. Square 3.

► www.essex.ac.uk/ycgcol/blues

Number 64

This big, red double decker London bus serves pies, hot and cold drinks and snacks. Outside the Silberrad Student Centre.

Frango's

Marinated chicken with spices from Europe, South America and Mexico, plus light bites, tapas and vegetarian options. Square 3.

► www.essex.ac.uk/ycgcol/frangos

Happy Days Diner

An American-style diner offering burgers, hot dogs, pizzas, jacket potatoes, bagels and wraps, sodas and cakes. Square 4.

► www.essex.ac.uk/ycgcol/happydays



KNOWLEDGE GATEWAY OFFER

Book your first meeting or conference at Wivenhoe House and we will upgrade you from our simply day delegate package to our executive package for free **saving £13 per delegate.**

Our meeting rooms and conference service is designed to provide you with everything you need for a successful event. As well as our impressive conference facilities we have 40 bedrooms and a brasserie restaurant with private dining available. Please contact our experienced events team to discuss your requirements. Offer valid on your first meeting or conference booking only.

www.wivenhoehouse.co.uk T 01206 863666 E events@wivenhoehouse.co.uk

Wivenhoe Park
Day Nursery
of the University of Essex



www.wivenhoeparkdaynursery.co.uk
T 01206 873224 E nursery@essex.ac.uk

A breath of fresh air...

High quality child care and educational provision in the peaceful and picturesque setting of the University of Essex parkland campus.



A photograph of a large lecture hall or auditorium with rows of red seats. The ceiling is made of exposed wooden beams. A desk with a computer monitor is visible in the foreground.

University of Essex

We can offer venues, catering and event management for a range of meetings, conferences and events.

EVENT ESSEX

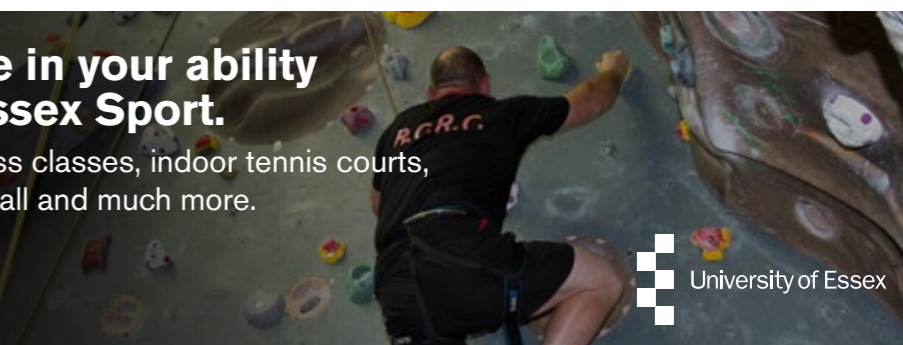
T 01206 872358 E eventessex@essex.ac.uk ▶ www.eventessex.co.uk

ESSEX SPORT

Believe in your ability with Essex Sport.

Gym, fitness classes, indoor tennis courts, climbing wall and much more.

T 01206 873250 E sport@essex.ac.uk
www.essex.ac.uk/sport



University of Essex

The Kitchen

Breakfast coffee and hot croissants, lunch includes paninis, pasties, sandwiches and cakes. Square 3.

Lakeside Café

A chilled-out space to enjoy a coffee, cake and sandwich, read a book and catch up with friends. Located on Square 5.

► www.essex.ac.uk/ycgcol/lakeside

Refresh and Costa

Freshly-filled sandwiches, baguettes, drinks to take away. Square 3.

► www.essex.ac.uk/ycgcol/refresh

Students' Union bar

Varied menu of value-for-money quality food from full English breakfasts through to tasty salads and pizzas. Square 3.

► www.essex.ac.uk/ycgcol/subar

Top Bar and Fusion

Top Bar is a laidback place to enjoy a drink, and adjacent Fusion offers a wide range of dishes from around the world. Floor 6, off Square 4.

► www.essex.ac.uk/ycgcol/fusion
► www.essex.ac.uk/ycgcol/topbar

Wivenhoe House Hotel

The quality location for business or client lunches or dinners; our four-star luxury Wivenhoe House Hotel offers a stylish brasserie and restaurant.

T 01206 863666

E info@wivenhoehouse.co.uk

► www.wivenhoehouse.co.uk

Zest

Modern café with locally-sourced food and drinks, and speciality teas and coffees. Square 3.

► www.essex.ac.uk/ycgcol/zest

Meeting rooms are bookable through Event Essex





Leisure events and sport

Albert Sloman library

We invite tenants to apply for visitor access in person. Access includes the library search engine and catalogue, and use of books and journals on the shelves in situ only.

- ▶ <http://libwww.essex.ac.uk/Users/visitors.htm>

Arts and nightlife

We host a full and varied arts and events programme and you're welcome to come along. Check the 'what's on' listings on our website for details, plus the Lakeside Theatre and renowned art gallery, Art Exchange, websites for programmes.

- ▶ www.artexchange.org.uk
- ▶ www.lakesidetheatre.org.uk

Art Exchange

Our on-campus gallery, Art Exchange, hosts regular exhibitions from international artists and holds free workshops. The University also owns an internationally important collection of Latin American art called ESCALA.

- ▶ www.artexchange.org.uk
- ▶ www.escala.org.uk

Evolve gym

Located in the Sports Centre extension on the south side of campus, Evolve has annual paid-for memberships available giving you all-round sport, plus regular fitness classes. Personal training is available for an additional fee. The reduced rate offered to University staff is offered to tenant members.

- ▶ www.essex.ac.uk/sport/gym/colchester.aspx

Faith

We're a secular campus community, and we recognise and support the many different religions and beliefs of everyone on campus. Our facilities and opportunities for worship include space for prayer or quiet reflection in our Multi-Faith Chaplaincy. All welcome.

- ▶ www.essex.ac.uk/students/experience/mfc/default.aspx

Lakeside Theatre

Offering a full programme of professional and student productions alongside comedy, open mic nights and live music, the Lakeside Theatre on Square 5 is a great on-campus venue for evening entertainment, plus it has a café bar that's open all day.

- ▶ www.lakesidetheatre.org.uk

Sports Centre

The Sports Centre offers an extensive programme of indoor and outdoor activities, many of which are free, including squash, badminton, tennis, a climbing wall, and classes such as aerobics and Zumba. The Sports Centre's bookable facilities are very competitively priced.

T 01206 863666

E info@wivenhoehouse.co.uk

- ▶ www.essex.ac.uk/sport/facilities/colchester.aspx

Students' Union

Bars, restaurants, club nights, Sub Zero, Cine 10 screenings and much, much more. All Students' Union venues on campus are open to you, you'll just need to produce a valid photo ID, such as a passport or driving license, for entry to events. For entry to Sub Zero, the SU nightclub, providing the event is not for students or members-only, you're welcome to come along with a guest ticket and photo ID. The Students' Union reception is located off Square 3.

- ▶ <https://www.essexstudent.com/whatson>

For more information about student and graduate internships and placements please contact our Employability and Careers team.

Acronym buster

You're likely to see a lot of TLAs (three-letter acronyms) around campus. This will help you bust them!

ADRN

Administrative Data
Research Network

AHRC

Arts and Humanities
Research Council

ASL

Albert Sloman Library

ASPO

Academic Standards and
Partnerships Office

AVS

Audio-visual Services

BBSRC

Biotechnology and Biological
Sciences Research Council

BIC

Business Incubation Centre
(at Southend Campus)

BLGDRC

Business and Local Government
Data Research Centre

CCFEA

Centre for computational
Finance and Economic Agents

CER

Communications and
External Relations

CHASE

Consortium for Humanities and
the Arts South-East England

CHUMS

Children's Holidays at the University
of Essex Multi-activity Sports

CISC

Centre for Intimate and Sexual
Citizenship

CISH

Centre for Interdisciplinary
Studies in the Humanities

CPS

Centre for Psychoanalytic Studies

CRESI

Centre for Research in Economic
Sociology and Innovation

CSEE

School of Computer Science
and Electronic Engineering

CSES

Centre for Sports and
Exercise Science

DSA

Disabled Students' Allowance

DTP

Doctoral training partnership

EBS

Essex Business School

EBSI

Essex Biomedical Sciences Institute

ECC

Employability and Careers Centre

EHS

Edge Hotel School

EMS

Estate Management (Section)

ESCALA

Essex Collection of Art from Latin
America

EPSRC

Engineering and Physical Sciences
Research Council

ESRC

Economic and Social Research
Council

DTC

Doctoral training centre

FASER

Feedback and Assessment online
tool for students

FOI

Freedom of Information

GUG

Good University Guide

HEFCE

Higher Education Funding Council
for England

HHS/SHHS

School of Health and Human Sciences

HRC

Human Rights Centre

IADS

Institute for Analytics and Data Science

ICLH

Ivor Crewe Lecture Hall

IGGI

Intelligent Games and Game Intelligence

ISER

Institute for Economic and Social Research

ISS

Information Systems Services (now IT Services)

JANET

Joint internet network that links research institutions and universities

KIS

key information sets

KPI

key performance indicator

KTP

knowledge transfer partnership – a national scheme

KG

Knowledge Gateway

LaDeLi

Centre for Research in Language Development throughout the Lifespan

LTB

Lecture Theatre Building

LiFTS

Department of Literature, Film and Theatre Studies

MRC

Medical Research Council

MDCP

multi-decked car park

NERC

Natural Environment Research Council

NSS

National Student Survey

OFFA

Office for Fair Access

OHS

Occupational Health Service

PIL

professorial inaugural lectures

PG

postgraduate

PGR

postgraduate research student (eg PhD)

PGT

postgraduate taught students (eg MSc, MA)

POV

Parkside Office Village

PVC

Pro-Vice-Chancellor

QAA

Quality Assurance Agency for Higher Education

REF

Research Excellence Framework

REO

Research and Enterprise Office

SEC

South Essex College (University partner)

SIT

Student Information Team

SME

small or medium-sized enterprise

SPCS

Strategic Planning and Change Section

SSH

Student Services Hub

SPAH

School of Philosophy and Art History

STEM

Science, technology, engineering and maths

STFC

Science and Technology Facilities Council

SU

Students' Union

TDC

Talent Development Centre

THE

Times Higher Education, weekly higher education magazine

UCS

University Campus Suffolk (University partner)

UG

undergraduate

UKDA

UK Data Archive

UROP

Undergraduate Research Opportunities Programme

USG

University Steering Group

UUK

Universities UK

VC

Vice-Chancellor

WEDM

Web and Digital Media

WUR

World University Rankings

Wivenhoe House hotel meeting and syndicate rooms.



**Fresh
thinking,
to help
business
flourish.**

▶ www.essex.ac.uk/business