

SUMMER VACATION BOOKINGS TERMS AND CONDITIONS OF RESIDENCE 2023 EDITION

Booking

Summer vacation bookings must be made by no later than 4.00 pm on Monday 11th September 2023 and are subject to availability. Bookings will only be accepted for stays between Tuesday 4th July 2023 for students not currently in house and 18th September 2023. Summer vacation bookings are subject to the University of Essex Terms and Conditions of Residence. Students are also subject to University Residence Regulations.

Payment

Charges are per night, subject to a minimum charge of 3 times the nightly rate. This does not apply to graduation or re-sit accommodation where the booking is for only 1 or 2 nights.

Visiting students and graduating students at the University must pay for their stay in full before keys will be issued. Students of University of Essex will be required to pay the first instalment (confirmed when booking) before collecting their keys.

Key Collection & Return

Keys will be available for collection from 12.00 noon on the first day of the booked stay. The accommodation must be vacated and keys returned by 10.00 am on the last day of the booked stay. You will be asked to pay for replacement keys or fobs that you lose during your stay or do not return at the end of your stay.

The University will not hold rooms if keys are not collected on the first day of the booked stay, except by prior arrangement confirmed by the University in writing. The University may make the room available for someone else if keys have not been collected on the first day of the booked stay, but if it accepts a replacement booking it will refund a fair proportion of any pre-payments, after deducting a reasonable charge for its administration costs.

Graduating Students

After graduating you are no longer a registered student at University of Essex. If you are due to graduate before or during your stay, you must book and pay for your entire stay before your Graduation ceremony. You will not be able to extend your stay after booking. You must not live in our accommodation as your main residence after graduating.

Extending bookings (registered students only)

Students who have not graduated may apply to extend their stay after booking, but extended stays are subject to availability and at the University's discretion. There is no guarantee of being able to stay in the same room or at the same price as originally booked.

Early termination and cancellation of bookings 28 days or under

Reservations are for the period agreed when booking. The University will agree to shorten a booking or cancel a booking free of charge provided the guest gives notice in writing to arrive at vacacom@essex.ac.uk at least three days (72 hours) in advance. If less than 72 hours' notice is given, the University may charge the nightly rate for up to three nights, but will not charge for any of those nights that it is able to find a suitable replacement occupier for the accommodation.

Early termination and cancellation of bookings 29 days or over

Reservations are for the period agreed when booking. The University will only agree to shorten or cancel a booking if and to the extent that it is able to find a suitable replacement occupier for the accommodation.

Inspections and maintenance

Periodic inspections of accommodation are made during vacations, and payment will be claimed for losses suffered or expenses incurred by the University if the occupier does not comply with University of Essex Terms and Conditions of Residence and University Residence Regulations.

To enable planned maintenance to take place outside term time, vacation guests may be asked to move to a different room or flat during their booked stay. It is a condition of the booking that the guest will not unreasonably refuse or delay if asked to move.