

## **Professor Jules Pretty, Deputy Vice-Chancellor**

### **Role of Deputy Vice-Chancellor**

The DVC plays a central role in the development and implementation of the University's Strategic Plan. He assists the Vice-Chancellor in carrying out his responsibilities and plays a strategic leadership role in specific pan-University areas of responsibility on behalf of the Vice-Chancellor, deputising for the Vice-Chancellor as required. He provides strategic academic oversight of the University's planning and resource allocation processes and the development and implementation of the University's human resources strategy.

He also represents the University nationally and internationally to a wide range of key stakeholders and works to influence national and international policies and agendas on behalf of the University.

He spends 20 per cent of his time undertaking research at the highest level and maintaining and developing his research career.

The DVC is a member of the University Steering Group, Resources Committee, Senate and Council, and is one of the University's age diversity champions.

To make an appointment to see Professor Pretty, please contact Christina Squibb on 01206 872436 or email [caghili@essex.ac.uk](mailto:caghili@essex.ac.uk)

### **Duties of the Deputy Vice-Chancellor**

1. To work as a key member of the University's executive leadership team, playing a central role in the development and implementation of the University's Strategic Plan.
2. To provide strategic academic oversight of the University's planning processes, to ensure that these fully support delivery of the objectives set out in the University's Strategic Plan and align resource allocation to the delivery of these objectives.
3. To work closely with the Vice-Chancellor and Director of Strategic Planning and Change to ensure effective stock-taking of institutional performance against the strategic objectives and key performance indicators in the Strategic Plan, and to bring forward recommendations to ensure consistent institutional delivery against these objectives and indicators.
4. To provide strategic academic leadership for a range of pan-University areas of activity and projects, as assigned by the Vice-Chancellor, to support institutional achievement of the objectives set out in the University's Strategic Plan.
5. To lead the University's fee-setting process for its educational provision, chairing the Student Funding and Fees Group and bringing forward recommendations to University Steering Group for approval.
6. To provide senior academic leadership of the University's undergraduate and postgraduate recruitment and admissions processes, recommending to University Steering Group challenging but realistic recruitment targets; establishing appropriate levels for average entry qualifications of students

while maintaining levels of student recruitment; proposing changes to scholarships and bursaries to support admissions strategies; and leading student recruitment visit/open days across all campuses.

7. To exercise delegated authority on behalf of the Vice-Chancellor for undergraduate admissions decisions during the confirmation, clearing and adjustment period.
8. On behalf of the Vice-Chancellor, providing academic leadership on human resources, sustainability, space, transport and timetabling, and making recommendations (as appropriate) to the Vice-Chancellor, University Steering Group, Senate and Council.
9. To provide senior academic leadership for the development of the University's human resources (including equality and diversity) strategy, policies and procedures and their implementation.
10. To provide senior academic leadership for the development and implementation of the University's equality and diversity strategy, policies and procedures.
11. Deputising for the Vice-Chancellor in his absence, including:
12. Standing in for the Vice-Chancellor as the representative of the University at public, ceremonial and other events as required.
13. Acting as chair of University Steering Group and Senate.
14. Ensuring cover for the Vice-Chancellor in the event of an unanticipated lengthy absence.
15. To represent the University nationally and internationally, and to influence national and international policies and agendas on behalf of the University.
16. To chair relevant committees, boards and groups of the University as assigned by the Vice-Chancellor.
17. To undertake research at the highest level as a member of an appropriate department within the University.
18. To undertake any other duties as are assigned from time to time by the Vice-Chancellor.