



Fit and proper persons

Test Guidance

Authors:	Governance Assistant, Office of the Vice-Chancellor
Publication date:	November 2025
Version:	1.0

Table of Contents

Fit and proper persons test guidance		1
<hr/>		
1.	Introduction	1
2.	Test instructions	1
3.	Test link	1
4.	Test deadline	1

Fit and proper persons test guidance

1. Introduction

As a charity, and as part of the University's initial and continued registration with the Office for Students (OfS), members of our governing body are required to confirm that they are what is known as 'fit and proper persons', in line with the Public Interest Governance Principles contained within the OfS's regulatory framework¹, and with the University's legal obligations.

As outlined in the Fit and Proper Persons' declaration, this also means that the person should demonstrate that they have the competence and skills necessary for the role. This test is designed to assess your understanding of the role of governor and trustee at the University of Essex.

2. Test instructions

The test comprises 15 multiple choice questions. Read and answer each question carefully. Once you have submitted your answer, it cannot be changed. You are encouraged to attempt each question, even if you are not sure of the answer.

You have a total of one hour to complete the test. Your time starts when you click on the link to the test.

3. Test link

The test is conducted through Qualtrics. Please click on the link to start the test:

[Fit and Proper Persons' Test: Qualtrics link](#)

4. Test deadline

The deadline for completing the test is midday on Friday 14 November 2025.

¹ <https://www.officeforstudents.org.uk/advice-and-guidance/regulation/registration-with-the-ofs-a-guide/public-interest-governance-principles/>