**Statement of Application: Appointed Member of Court**

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| --- | --- | --- | --- |
| **Title:** |  | **Surname:** |  |
| **First name(s):** |  | **Former surname:** |  |
| **Preferred name:** |  | **Preferred surname:** |  |
| **Date of Birth:** |  | **Pronoun:** [*Pronoun guide*](https://www.colorado.edu/cisc/resources/trans-queer/pronouns) | [ ]  she/her/hers [ ]  he/him/his**[ ]** they/them/their |
| **Home address:** |  | **Office address:** |  |
| **Postcode:** |  | **Postcode:** |  |
| **Telephone number:** |  | **Telephone number:** |  |
| **Email address:** |  | **Email address:** |  |
| **Preferred contact details:** |  |

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| --- | --- |
| **Distinctions:** |  |
| **Qualification(s):** |  |
| **If you attended university, were you the first in your family to do so?**  | [ ]  Yes [ ]  No |
| **Interest/ expertise/ links with the University:** |  |

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| **Personal Statement** |
| Please provide a short statement (no more than 350 words). You should give brief biographical details and write briefly in support of your application.  |

**Expertise, skills and knowledge**

Please self-assess your skills, knowledge and expertise in the following areas, using the grading 0-5, where:

0 No experience, interest or knowledge

1 Interest with no experience or knowledge

2 Little experience or knowledge

3 Reasonable experience or knowledge

4 Considerable experience or knowledge

5 Expert experience or knowledge or professional qualification

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| --- | --- | --- | --- |
| Arts and culture |  | HR, people and culture |  |
| Audit |  | Information technology and digital transformation |  |
| Business |  | Legal |  |
| Charity |  | Local community connections |  |
| Communications and media relations |  | Marketing, sales and customer service |  |
| Complex project, programme and change |  | Politics, service and public policy |  |
| Estates and property |  | Regional economic development |  |
| Finance and accounting |  | Research and knowledge exchange |  |
| Governance |  | Sport and leisure |  |
| Health and social services |  | STEM |  |
| Higher education policy  |  | Student voice and experience |  |
| Higher education quality and standards |  | Sustainability |  |

Additional areas of expertise not identified above:

**…………………………………………………………………………………………………………………………..**

Which interests, skills or areas of expertise do you hope to use if appointed as a member of Court?

**…………………………………………………………………………………………………………………………..**

Which areas of University activity you are particularly interested in?

**…………………………………………………………………………………………………………………………..**

**STATEMENT BY THE APPLICANT**

I am willing to stand as an appointed member of the University Court.

I have read and am willing to accept the [Statement on the role of Court](https://www.essex.ac.uk/about/governance/court/documents/Role-of-Court.pdf).

I agree for my personal data to be shared with the University’s marketing and events teams for the

purpose of facilitating better engagement of Court members.

[ ]  Yes [ ]  No

Signature: ……………………………………………………………………………

Print name: ………………………………………………………………...

Date: …………………………………………….

You can update your preferences at any time, please contact the Governance Office, email: governance@essex.ac.uk. You will receive confirmation that your record has been amended.

Your application and personal information will be managed in accordance with the [Governance Office Records Retention Schedule](https://www.essex.ac.uk/information/freedom-of-information/retention-schedule-court-and-council).

Please provide the names and contact details of two referees to support your application.

|  |  |
| --- | --- |
| **Referee** | **Referee** |
|  |  |

#### Fit and Proper Persons Assessment

It is important that all members of Court act as our ambassadors for, and reflect the core values of, the University.

All members of Court are therefore required to: be of good character; have the qualifications, competence, skills and experience necessary for their role; able by reason of their health, after reasonable adjustments are made, to properly perform the tasks of the office or position for which they are appointed; have not been responsible for, been privy to, contributed to, or facilitated any serious misconduct or misalignment (whether unlawful or not) in their employment or in the conduct of any entity with which they are or have been associated[[1]](#footnote-1).

References will be contacted, and an initial search will be carried out by the University’s Communications and External Relations Section to assess your suitability for appointment as a ‘Fit and Proper Persons’ as set out above, in advance of your application being considered by Nominations Committee. Final approval of applications will be considered by the Council.

1. Defined by the Office for Students, <https://www.officeforstudents.org.uk/media/1100/ofs2018_05.pdf> (Feb 2018) [↑](#footnote-ref-1)