



University of Essex

OPEN DAY TRAVEL BURSARY

Please read the Terms and Conditions before filling in the form below.

<p>Name:.....</p> <p>Email Address:.....</p> <p>Home address postcode:.....</p> <p>If we have any queries, we will contact you based on the information you provide on this form. Please make sure it is correct.</p>	<p>A bank transfer will be sent to the account holder below:</p> <p>Name on the account:.....</p> <p>Name of bank:.....</p> <p>Address of bank:.....</p> <p>.....</p> <p>Account number: _ _ _ _ _</p> <p>Sort code: _ _ _ _ _</p> <p>Signature:.....</p>
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The maximum award of the Essex Travel Bursary for applicants is £75.

The reimbursement will cover travel for the event booker and one guest in attendance. Our Essex Travel Bursary is available to UK students who meet one or more of the following criteria.

PLEASE TICK THE BOXES THAT APPLY TO YOU

- ☐ Eligible for Free School Meals
- ☐ Have a household income below £25,000
- ☐ Would not be able to attend an Open Day without financial support

JOURNEY DETAILS

<p>How did you travel (car, train, bus)? (Please Circle)</p> <p>You will be reimbursed 20p per mile.</p> <p>You will be reimbursed for mileage (as the crow flies) <u>to and from</u> the campus you are visiting.</p> <p>You do not need to attach fuel receipts.</p>	<p>Cost of journey from home to campus via public transport:</p> <p>Total: £.....</p> <p>Claims will only be processed with valid receipts or tickets attached.</p> <p>Screenshots of e-tickets and scans of your tickets are accepted.</p> <p>Train/bus travel must be at standard class and for no more than the applicant and one guest.</p>
<p>TOTAL REIMBURSEMENT:</p>	<p>£</p>

Our team must have the bursary application form and relevant receipts within 30 days of your visit to be eligible for a refund. Feel free to hand in your application form and receipts on the day of your visit, or scan/photograph and email them to us at applicantbursary@essex.ac.uk. Alternatively, you can post them back to us: Essex Travel Bursary Team, Marketing and Student Recruitment, University of Essex, Wivenhoe Park, Colchester, CO4 3SQ

For full terms and conditions of the Essex Travel Bursary, please visit [our website](#).

E applicantbursary@essex.ac.uk

FOR INTERNAL USE ONLY

Cost Code: 5572RR00300

*Payments will be made in European currency based on the exchange rate on the day of reimbursement. Payment will be made up to the value of £75.