



University of Essex

International Academy Teaching English to Speakers of Other Languages (TESOL) Application Form

 Application number:

1. Title (Mr/Mrs/Miss/Ms)		2. Surname/family name		3. Given name/first name	
4. Gender Sex: write M or F in this square <input type="text"/>			5. Date of birth Enter date (by numbers) in these squares Day Month Year <input type="text"/> <input type="text"/> <input type="text"/>		
6. Passport details Passport number _____					
7. Nationality Country of permanent residence _____ Nationality _____ Place of birth _____ Country of birth _____					
8a. Address for correspondence (block capitals)			8b. Permanent home address (if different from 8a)		
_____			_____		
_____			_____		
_____			_____		
Telephone no: _____			_____		
Fax no: _____			_____		
E-mail: _____			Student e-mail address: _____		
9. Date of entry: Please tick (✓) the proposed year of entry October 2011 <input type="checkbox"/> October 2012 <input type="checkbox"/> October 2013 <input type="checkbox"/>					
10. Course: <input type="checkbox"/> MA (180 credits) <input type="checkbox"/> Diploma (120 credits) <input type="checkbox"/> Certificate (60 credits)					
11. Study mode: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 Modular over years					
12. Attach a transcript of your college or university studies, and give details here of all public examinations or most recent university or college examinations you have already taken. Please list all examinations / courses taken, including failures. Please note that if you meet entry requirements, you will be required to provide originals of these academic transcripts and certificates before you can register on the course.					
Examination name	College, university or examination centre	Month and year of examination	Results (include marks and grades where known)	Tick if original transcript is attached	
English language qualifications (Eg. IELTS, TOEFL)					

13. Referees: Please give names and addresses of **two people** – for example teacher, employer – who can provide us with a written comment on your academic abilities:

1. _____	2. _____
_____	_____
_____	_____
_____	_____
_____	_____

14. Do you have the required teaching experience for this course? (2 years minimum) **Yes** **No**

If yes please provide details in sections 15,16,17 and 18. If no please note you may not be eligible for this course, you may wish to consider applying for the MA TEFL in the department of Language and Linguistics. No teaching experience is required for the MA TEFL.

15. Teaching positions held

Present teaching position: _____

Name and address of school/institution: _____

Previous positions held (give details with dates) _____

16. Teaching Experience

Please give details of teaching experience, including information about your school, your students eg ages/levels/materials and subjects taught:

17. Length of teaching experience (FT/PT)

18. Further details

Please write a brief statement of your reasons for applying for admission to the course:

19. Have you ever been convicted of a crime? Yes No

20. Who is responsible for your fees?

If you are being sponsored (e.g. government or company), please attach a copy of your financial guarantee letter.

- Self
 Government or Government agency
 British Council
 Other (please specify)

Details of sponsor and reference number: _____

21. Where did you first hear about this course?

- Agent (please specify) _____ Friend/relative (please specify) _____
 School/college (please specify) _____ Embassy/high commission (please specify) _____
 Exhibition (please specify) _____ Internet (please specify) _____
 Newspaper/magazine (please specify) _____ Other (please specify) _____
 British council (please specify) _____

Are you currently studying in the UK? Yes No

22. Do you have a disability? Yes No

Please give details

You are encouraged to contact a member of the Disability Team at any stage in the application process if you have any questions about the facilities we offer.

T +44 (0)1206 872365 E disab@essex.ac.uk

Supporting Documents Please tick (✓) if enclosed /attached

- Degree certificate(s)
 Academic transcript(s)
 Documents supporting teaching experience (example employment reference or copy of teaching contract)
 Two academic reference letters on headed paper
 Language certificate(s)
 A copy of passport

By signing this form you are confirming that all information provided is complete and accurate at the time of application. (Any inaccurate or false information could result in your application being rejected).

Signed by candidate: _____ Date: _____

Send this completed form with supporting documentation to:

International Academy (TESOL)
 University of Essex
 Wivenhoe Park
 Colchester CO4 3SQ
 United Kingdom

T +44 (0)1206 874432
 F +44 (0)1206 873701
 E intacad@essex.ac.uk
www.essex.ac.uk/internationalacademy

Data Protection: During the admissions process, all information you supply to the University as part of your application is processed in accordance with the provisions of the Data Protection Act, is only disclosed within University to members of staff who need to know it in order to carry out their duties, and is used for the sole purpose of managing the application process. *Where required as part of this process we will check the accuracy of your data against external sources, may also confirm your data to other higher education institutions or government agencies.* If your application is successful and you register as a student, some or all of this information will form part of your student record.



Top 10 research university

- Top ten in the UK for research in the most recent government assessment
- Ranked seventh nationally for teaching quality in official government assessments and eighth in Sunday Times 2008 rankings
- Set in a beautiful campus
- Ideally located in the South-East of England, one hour from London and 45 minutes from Stanstead Airport
- UK's most internationally diverse campus university

