

## Access Guide to the International Academy

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### Location of the International Academy

The main offices for the International Academy are located on level 4 (adjacent to Language and Linguistics) in the main campus buildings.

The IA's Certificate Programme is located in the Constable Building (CB), next to the Wivenhoe House hotel.

The key facilities are as follows:

Level	Room / No.	Access info
4	<ul style="list-style-type: none"><li>▪ Department Office (4.117)</li><li>▪ Social Space (4.116)</li></ul>	Access via stairs or lift located centrally.
CB	<ul style="list-style-type: none"><li>▪ Administration Office (CB.07)</li><li>▪ Academic staff offices</li></ul>	There are three steps down to the Administration Office (accessible via stairlift).

### Access to International Academy (central campus) from the main squares

**From SQUARE 4:** enter the building at the 4NE corner:

- **On foot via stairs:** go through small lobby to larger lobby; take the stairs on your left down to level 4 for the International Academy corridor.
- **By wheelchair via lift:** take lift (H5) in the small lobby down to level 3. Turn right out of lift; continue round to right and follow corridor along to very end; take lift (L3) to level 4. On exiting lift, the International Academy corridor is on the left.

**From SQUARE 3:** Enter from square 3 via the 3NE corner:

- **On foot via stairs:** follow corridor round to large lobby and take stairs down half-level to the International Academy corridor on lower level 4.
- **By wheelchair via lift:** follow corridor round to large lobby and take lift (H5) down to level 3. Turn right out of lift; continue round to right and follow corridor along to very end; take lift (L3) to level 4. On exiting lift, the International Academy corridor is on the left.

### Access to International Academy (Constable Building)

- **On foot and via wheelchair:** from the main campus, take the path past the Albert Sloman library and lakes beyond up to the Wivenhoe House hotel. The Constable building is located next to the hotel. Accessible parking is provided directly outside.

## Accessible toilet facilities within the International Academy

There are no accessible toilets on the International Academy corridor. The nearest is via Language & Linguistics Dept. (level 4) as detailed below.

Level	Location	Access information
4	<ul style="list-style-type: none"><li>Location: from IA main corridor, at lift (L3), turn left and follow Lang &amp; Ling corridor to end. Turn right and toilet is located at the end of this corridor.</li><li>Closest Office <a href="#">4.348</a></li></ul>	<ul style="list-style-type: none"><li>Male accessible toilet with left-handed transfer</li><li>Toilet height: 415 mm</li><li>Drop-down rail</li><li>Basin not accessible from toilet</li></ul>
CB	<ul style="list-style-type: none"><li>From the main entrance lobby, turn right and follow corridor. Toilet is located on the right.</li></ul>	<ul style="list-style-type: none"><li>Unisex toilet with left-handed transfer</li><li>Basin accessible from toilet</li><li>Toilet height: 460mm</li></ul>

## Departmental Disability Liaison Officer (DDLO)

Every department has a [designated DDLO](#) who has an awareness of disability issues, knowledge of the subject area and the structure of the department.

## Location of nearest accessible parking

Disabled drivers (students, staff and visitors) coming to the school should visit the university guidance on [accessible parking](#)