**PROPOSED PARTNER**

|  |  |
| --- | --- |
| Name of institution |  |
| Address |  |
| Website |  |
| Their institutional mission statements |  |
| What is the status of the institution? |  |
| Current HE student headcount |  |
| Do they have partnership arrangements with other UK universities? |  |
| Proposed start date: |  |

**TYPES OF LINK AGREEMENT**

What type of link are you seeking?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Friendship Agreement |  | Dual Award | |
|  | Progression Agreement |  | Other, please specify |  |

**RATIONALE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| New partnerships must align with the core mission of our University, being excellence in research and excellence in education. There are six operating principles in the University's [strategic framework for partnerships](https://www.essex.ac.uk/partners/documents/restricted/partnerships-framework.pdf). Please provide a summary of the rationale for the proposal and indicate how the partnership satisfies each of the principles. It is not necessary for a partnership to satisfy all of the principles but the identified strength(s) of the partnership should be the dominating characteristics:   |  |  |  |  | | --- | --- | --- | --- | | Institutional reputation |  | Enhancement |  | | Visibility and impact |  | Diversification and innovation |  | | Growth and sustainability |  | Student experience and outcomes |  | |
|  |

**LIAISON OFFICERS**

|  |  |
| --- | --- |
| Partner Liaison Officer including full name / position / telephone number / email address |  |
| Essex Liaison Officer including full name / position / telephone number / email address |  |

**RECRUITMENT ACTIVITIES**

Please can you confirm if there are planned recruitment events, visits or conversion activities that are connected to the proposed link agreement? Please include any dates of proposed activities:

|  |
| --- |
|  |

**AGENT**

Is there an agent involved in this proposed partnership? If so, please include their details, any arrangements that have already been discussed and their involvement so far.

**COSTS IN SETTING UP THE PARTNERSHIP**

Are there any other costs that are involved in setting up this partnership?

**FOR PROGRESSON ARRANGEMENTS AND DUAL AWARDS ONLY**

|  |  |
| --- | --- |
| Which schools/departments will be involved in this link? |  |

|  |  |  |  |
| --- | --- | --- | --- |
| What [type of arrangement](https://www1.essex.ac.uk/restricted/staff/documents/partnerships/types-of-progression-arrangements.pdf) would you like to propose? | From (partner course): | To (Essex course): | Point of Entry: |
|  |  |  |  |
|  |  |  |  |
| Please provide links to the curriculum information at the partner institution. | | | |

|  |  |
| --- | --- |
| What are the English language entry requirements? |  |
| What are the proposed academic entry requirements? |  |
| Please confirm any specified module requirements: |  |
| What is the anticipated student demand for each department in the link? |  |

**DISCOUNTS AND INCENTIVES**

These must be submitted to the Fees and Funding Group for approval. Please select the types of discounts or incentives that you are interested in offering to the potential partner institution.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Non-standard tuition fee  Scholarship (full or partial fee discount only)  Scholarship (cash payment only)  Scholarship (fee discount and cash payment) |  | Cash bursary or cash stipend only  Tuition fee discount (not linked to award) | |
|  |  |
|  |  | Other (please specify) |  |
|  |  |

**ADDITIONAL REQUIREMENTS**

Please provide details of any additional requirements for students under this agreement, for example:

* any changes to the standard University of Essex course structures;
* any changes to final assessment arrangements e.g. joint dissertation on a postgraduate taught programme; or
* any required access to their University of Essex email addresses and other University of Essex systems beyond their period of study

|  |
| --- |
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|  |

Please submit your completed proposal to [linkagreements@essex.ac.uk](mailto:linkagreements@essex.ac.uk)

*Document review information*

|  |  |
| --- | --- |
| Document owner | Marketing and Student Recruitment Team |
| Document author | Sally Lambe, International Partnerships Officer |
| Document last reviewed by | Sally Lambe, International Partnerships Officer |
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| Review frequency | Annually |