



Information Document

Procurement

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Information Document

Procurement additional information

You can find further information regarding [contact details for our Central Procurement Unit](#) on our webpages.

Services provided in house

The following services are provided in house:

- catering
- cleaning
- portering
- services
- maintenance

Laundry services

For details regarding our laundry services please see below:

- services/provider: Circuit Laundry
- total annual spend: 56.5% of takings
- description of the services provided under this contract: Provision of washing machines and dryers in three locations (the Hex, South Courts and University Square) open 24/7 at Colchester and Southend campuses.
- the number of sites covered: three
- start date of the contract: September 2021
- end date of the contract: September 2026
- duration of the contract as well as extensions: five years plus an optional one year extension

Facilities waste management contract – Colchester

For details regarding our waste management services for our Colchester campus please see below:

- services/provider: Veolia
- total annual spend: Approximately £180,000
- description of the services provided under this contract: waste and recycling removal services
- the number of sites covered: 1
- start date of the contract: August 2022
- end date of the contract: August 2025
- duration of the contract as well as extensions: three years plus an optional one year extension

Facilities waste management contract – Southend and Loughton

For details regarding our waste management services for our Southend and Loughton campuses please see below:

- services/provider: Biffa
- total annual spend: £41,696.06
- description of the services provided under this contract: waste and recycling removal services
- the number of sites covered: 2
- start date of the contract: August 2022
- end date of the contract: August 2025
- duration of the contract as well as extensions: three years plus an optional one year extension

Lift maintenance contract

For details regarding our lift maintenance contract please see below:

- services/provider: Stannah
- total annual spend: £165,000.00 excluding VAT
- description of the services provided under this contract: maintenance of our lifts including out of hours cover and repairs
- the number of sites covered: three

- start date of the contract: September 2020
- end date of the contract: August 2027
- duration of the contract as well as extensions: three years plus an optional two-year extension and a further two-year extension.

Street cleansing fleet

We currently have the following street sweepers that operate on our three campuses:

Sweeper Make/Model	Number of Sweepers	Volume of Sweeper tanks	Purchase Date
Hako Scrubmaster B90	3	85L for both tanks	2014
Hako Scrubmaster B70	2	72L solution tank and 74L recovery tank	2015 and 2019
Hako Scrubmaster B30	1	30L for both tanks	2016
Hako Scrubmaster B12	1	16L solution tank and 22L recovery tank	2016

Car parking

Information regarding parking charges on our campuses can be found on our [travel and transport](#) webpages.