

SENIOR STAFF EXPENSES Quarter 2 2019-20 (November, December 2019 and January 2020)

Name	Moya Lloyd		
Position	Executive Dean (Social Sciences)		
Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
17/12/2019	£13.74	Taxi Fare	Taxi for Xmas Lunch due to over running meeting*
09/12/2019	£456.85	Hospitality	Deans List Event - Colchester*
12/12/2019	£503.60	Hospitality	Deans List Event - Colchester*
18/12/2019	£19.00	Train fare	Emergency train ticket back from Southend as lift unavailable