

To: Heads of Department/Section, Executive Deans,  
HSLOs and DHSOs, Faculty Managers

Action

## Asbestos Policy and Management Plan (PMP)

USG has approved a revised University Asbestos PMP, which set out responsibilities and arrangements for managing the risk of exposure to Asbestos.

### About Asbestos

Asbestos can be present in any building built or refurbished before the year 2000. When materials that contain asbestos are disturbed or damaged, fibres are released into the air. When these fibres are inhaled they can cause serious diseases (e.g. Mesothelioma or Asbestos related lung cancer). The Asbestos PMP sets out how the University complies with the Control of Asbestos Regulations 2012, which requires employers to prevent exposure of asbestos to anyone using or working in the University premises.

Users of buildings containing asbestos are safe, provided the Asbestos is not disturbed. Those involved in refurbishment, maintenance and other similar trades, could be at risk of exposure to asbestos during their work if risks are not controlled.

### What you need to do

- You must not carry out modifications that may involve disturbing, cutting through or drilling into the building fabric without first getting approval from the Estate Management Section.
- If you discover damage to material that may contain asbestos, report it to the EMS Helpdesk immediately.
- Make sure you know and understand your responsibilities as detailed in the Asbestos Management Policy and Plan (see below)
- If you undertake work on the building fabric you must attend training on the risks from asbestos and their role in preventing exposure. Speak to your manager, Estate Management or the Health and Safety Advisory Service.
- Do not keep, purchase or accept as a gift old or second-hand equipment that may contain asbestos.

### Find out more

The University's [Asbestos webpage](#) gives an overview of the Asbestos Management Plan and links to the full PMP. Please read the website and make sure that you know your responsibilities and the action you need to take to meet them.

If you have any queries on the Asbestos PMP please contact HSAS, or, for Estate Management Section Staff, your line manager.